



Change of Name, Address, or Campus Form

Name:			ID Number:			Date:		
Select Type(s) of Change: ☐ Name ☐ Mailing Address ☐ Campus ☐ Marital Status								
Name								
Name			Name After Change					
Last	First	MI	Last	First	MI			
A change of name requires a copy of marriage license, divorce decree, or other legal evidence. Without legal documentation, the change will not be processed.								
Marital Status: ☐ Married ☐ Single ☐ Divorced ☐ Separated ☐ Widow(er)								
Mailing Address								
Former Mailing Address			New Mailing Address					
Street, Apt #, PO Box			Street, Apt #, PO Box					
City, State, Zip			City, State, Zip					
Phone Number								
Former Phone Number			New Phone Number					
Home: () -			Home: () -					
Cell: () -			Cell: () -					
Work: () -			Work: () -					
Change of Campus								
Former Campus			New Campus					
Personal Email Address								
Current Personal Email:								
Information specific to your student status or account will only be sent to your college email account.								
RETURN COMPLETED FORM USING ONE OF THE OPTIONS BELOW:								
Mail: Office of the Registrar 280 University Drive Beaver, WV 25813			Email: registrar@newriver.edu Fax: 304-929-0200			In Person: Office of the Registrar at the Raleigh Co. Campus or the Office of Admissions at all other locations		
For Office Use Only:								
Date entered:			Entered by:					

SUBMIT

Updated: 08/12/2016
Office of the Registrar