



ADDITIONAL ADVERTISEMENT REQUEST

To request advertisement of a job posting in addition to the College Website, WV Job Service, Higher Ed Jobs and Indeed.

Job Title			
Department	Oasis Unit/Banner Org	Fund	Sub-fund
0445			

Local Newspaper – 1 Sunday publication**			
<input type="checkbox"/>	Bluefield Daily Telegraph	<input type="checkbox"/>	WV Daily News/Valley Ranger
<input type="checkbox"/>	Roanoke Times	<input type="checkbox"/>	Nicholas Chronicle
<input type="checkbox"/>	Register Herald(Beckley)	<input type="checkbox"/>	Welch Daily News
<input type="checkbox"/>	Charleston Gazette	<input type="checkbox"/>	Other:

** Justification required for additional run days or multiple runs in any local newspaper.

Special journals or publications	
<input type="checkbox"/>	The Chronicle of Higher Education
<input type="checkbox"/>	Diverse Issues in Higher Education
<input type="checkbox"/>	Affirmative Action Register
<input type="checkbox"/>	Other

Justification: (Explain the need for additional advertisement sources.)

Targeted date position is to be filled:

APPROVALS:

Supervisor	Date
Cabinet Level Supervisor	Date
CFO/VP Finance-Administration	Date
President	Date
HR Director	Date