



Student Refund Direct Deposit Form

Please print and mail the completed form along with a copy of a photo ID (driver's license preferred):
New River Community and Technical College, Attn: Business Office, 280 University Drive, Beaver, WV 25813.
DO NOT EMAIL THE FORM TO THE COLLEGE.

First Name: _____ MI: _____ Last Name: _____ (Please Print – Legal Name)
SSN: _____ - _____ - _____ Student ID: _____

Primary Bank Account	
Bank Name: _____	
Routing #: _____	<input type="checkbox"/> Checking
Account #: _____	<input type="checkbox"/> Savings
A bank's routing number is on the bottom left-hand corner of any checks associated with an account from that bank, to the left of the account number. Each banking institution has its own routing number. It can also be looked up online by logging into your e-banking account.	

By signing below, I acknowledge that I have read and agree to the Federal Reserve Banks' terms of use for the E-Payment's Routing Directory (<http://www.frbservices.org/EPaymentsDirectory/search.html>). If I am entering into this agreement on behalf of my institution or any other person, I represent that I have the authority to do so. My institution or the other person will be bound, as I am, if I sign below. I understand that the terms of use prohibit selling, relicensing, or otherwise using information in the directory for commercial gain. I also understand that the Federal Reserve Banks provide the directory solely as a service to financial institutions and other authorized users to help them settle and process their transactions efficiently.

Student's Signature: _____ Date: _____

To be completed by the Business Office.

Campus: _____ Phone#: _____

I hereby certify I am a business office representative of the herein named State Agency and that being so authorized I do certify the information listed and attached with this authorization has been received from the student indicated above.

Business Office Representative's Signature: _____ Date: _____

Pursuant to Section 7 of the Privacy Act of 1974, the disclosure of your Social Security Number is mandatory. Social Security Numbers are necessary to properly maintain records concerning your direct deposit payments as is required by the federal government for tax administration purposes. See generally, 42 U.S.C. § 40S(c). Failure to provide a Social Security Number will prevent us from processing your direct deposit refund.

www.newriver.edu

Greenbrier Valley Campus 653 Church Street Lewisburg, WV 24901 304.647.6560 Fax 304.647.6561	Mercer County Campus 1001 Mercer Street Princeton, WV 24740 304.425.5858 Fax 304.425.0860	Nicholas County Campus 6101 Webster Road Summersville, WV 26651 304.872.1236 Fax 304.872.3587	Raleigh County Campus 280 University Drive Beaver, WV 25813 304.929.5450 Fax 304.929.6719	Central Administration 280 University Drive Beaver, WV 25813 304.929.5445 Fax 304.929.5478
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