



# EARLY ENROLLMENT APPLICATION FOR ADMISSION

(For current high school students enrolling in college courses)

New River CTC Student ID # \_\_\_\_\_

You will be admitted as a part-time high school student. You will be required to provide proof of meeting course entrance prerequisites if applicable for registration purposes. You may submit your unofficial college transcripts, SAT or ATC score(s) meeting the minimum score requirements, or take our placement test. Proof must be submitted before registering.

### PLEASE PRINT ALL INFORMATION CLEARLY IN ORDER TO PROCESS

Legal Name:

First name \_\_\_\_\_ Middle name, not initial \_\_\_\_\_ Last name \_\_\_\_\_

Mailing Address (where you receive mail), Street or P.O. Box: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

County: \_\_\_\_\_ Telephone number to reach you: ( ) \_\_\_\_\_ - \_\_\_\_\_

Legal Sex:  Male  Female Date of Birth: \_\_\_\_\_  
Month Day Year

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ If unsure, please verify by your SS card.

Are you a U.S. Citizen?  Yes  No Marital Status *if not single* (circle one): Married Widowed Divorced Separated

Please select one or more of the following that best describes you:

- American Indian or Alaska Native  Asian  Black or African American  Hispanic or Latino
- Native Hawaiian or Other Pacific Islander  White

What is your ethnicity?  Hispanic or Latino  Not Hispanic or Latino

Your email address: \_\_\_\_\_

(You will be assigned a college email address and a college My New River account).

Emergency Contact (*list only if taking courses on campus*): \_\_\_\_\_

Relationship: \_\_\_\_\_ Telephone number: ( ) \_\_\_\_\_ - \_\_\_\_\_

### Planned entry year \_\_\_\_\_ and semester in which you are applying (check one):

- Fall (August – December, includes 10 week session)  Winter Session (December - January)  Spring (January - May)
- Summer ten-week (end of May - July)  Summer 1<sup>st</sup> five-week  Summer 2<sup>nd</sup> five-week

**Note: Winter session and 5-week courses have limited course offerings and are accelerated.** Academic calendars may be viewed at <https://www.newriver.edu/academic-calendar/>. Course schedules may be viewed at <https://www.newriver.edu/course-schedules/>. Login in as guest if prompted.

Are you a U.S. Citizen?  Yes  No Are you a WV resident?  Yes  No If yes, How long? \_\_\_\_\_

### Where will your New River CTC classes will be taken?

- In seat at my high school  Online or on the college campus  Both in seat at my high school and New River CTC

### Choose a location, closest campus/where your records will be housed:

- Advanced Technology Center (Ghent)  Greenbrier Valley Campus (Lewisburg, includes the One Room University in Marlinton)
- Mercer County Campus (Princeton)  Nicholas County Campus (Summersville)  Raleigh County Campus (Beaver)

Name of high school: \_\_\_\_\_ Expected graduation date: \_\_\_\_\_  
Month/Year

### COURSE REGISTRATION INFORMATION

College CRN #	Subject	Course #	Course Title	Credit Hours	Days (M,T,W,R,F) and times or Online. R=Thursday	Room # (on campus)

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Student Signature: x \_\_\_\_\_ Date: \_\_\_\_\_

If any part of the application or registration is missing information, it will not be processed. Please review before submission. Thank you.



# RECOMMENDATION FORM FOR HIGH SCHOOL PROVISIONAL STATUS

Consent for Application and Registration of Current High School Student

This is to certify that \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
PRINTED NAME of student (First, Middle Name, Last) Mo. Day Year

Name of High School: \_\_\_\_\_ County: \_\_\_\_\_

### Checklist for admission:

- Student is a junior or senior in high school     Student has a GPA of 2.5 or better
- Student is recommended to participate in college coursework at New River Community and Technical College and has permission to enroll (register) during the following semester (check one):
  - Fall (August - December)     Winter Session (December - January)     Spring (January - May)
  - Summer (includes ten-week, 1<sup>st</sup> five-week and/or 2<sup>nd</sup> five-week)

### Permission to register (choose one):

Place a ✓ check mark here  if the student may enroll in **any coursework** at New River CTC (if eligible) during the semester indicated above.

**OR** The student may enroll in the following New River River CTC **course(s) ONLY** as listed below:

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**NOTE:** A student must meet pre-requisites or meet minimum placement scores in order to register in certain courses.

PRINTED NAME of Principal or approved designee \_\_\_\_\_

**X** \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Principal's Signature or approved designee (form must be on file for approved designee)

### PARENT OR GUARDIAN PERMISSION AND STUDENT ACCEPTANCE

#### We understand and acknowledge that:

- He/she will be considered a part-time college student once admission is complete and registered.
- This form is written consent to apply for admission and to register for a course and/or courses.
- He/she will have an official transcript with a permanent grade recorded for each class registered.
- If he/she decides not to finish a course, he/she will need to complete a form to drop or withdraw. Failure to drop or withdraw from a course will result in a F as a grade or an FIW (failure to attend). Add/Drop forms may be used until the deadline for schedule adjustment. The Request for Withdrawal form must be used after this deadline or when a student is completely withdrawing from the college for the semester.

Registration, drop or withdrawal questions? Contact the Registrar's Office by e-mail, [registrar@newriver.edu](mailto:registrar@newriver.edu) or by calling 304-929-5032.

The Academic Calendar along with forms such as complete withdrawal and transcript requests may be found at <https://www.newriver.edu/registrars-office/>

We have read and understand the student responsibilities in regards to dropping a course or withdrawing from all courses. Additional information may be found in the college catalog, <https://www.newriver.edu/college-catalog/>

\_\_\_\_\_ If guardian, check here \_\_\_\_\_  
PRINTED NAME of Parent or Legal Guardian:

**X** \_\_\_\_\_  
SIGNATURE of Parent or Legal Guardian Mo. Day Year

**X** \_\_\_\_\_  
STUDENT SIGNATURE Mo. Day Year

Visit [www.newriver.edu](http://www.newriver.edu) for more information.