



Board Meeting Minutes  
New River Community and Technical College  
Mercer County Campus  
Room M119  
1001 Mercer Street, Princeton, WV 24740  
Thursday, November 1, 2018  
6:00 pm

**Board Members Present**

Tom Lemke, Chair; Leslie Baker, Vice Chair; Shirley Runyon, Secretary; Tom Cochran; Robert Farley; Jim Ferguson; Al Martine; Linda Sumner; Kenny Smith, Classified Staff Representative; Nancy Wemm, Faculty Representative and Amanda Adkins, Student Representative

**Board Member(s) Absent**

John Barnes

**College Employees Present**

David Ayersman, Shane Bradbury, Kathy Butler, Interim President, Sharon Evans, Mike Green, Roger Griffith, Twana Jackson, Elizabeth Martin, Lori Midkiff, Rick Pagan, Wendy Patriquin, Diana Purtorek, Billy Potter, Robert Runion, Gerald Shields, Bruce Sneiderman, Leah Taylor, Jerry Wallace, and Gene Whitlow

**Guest(s)**

Desire Bell, Janet Millner, Beth Farley and Kelly Shaffer

The meeting was called to order at 6:08 pm.

Dr. Lemke opened the meeting and welcomed everyone. A quorum was established.

Ms. Kelly Shaffer and Ms. Beth Farley from Suttle and Stalnaker presented the Auditor's Report.

Dr. Lemke called for a motion to approve the Auditor's Report as presented. Mr. Ferguson made motion to approve the Auditor's Report as presented; Dr. Wemm seconded the motion. The motion carried.

Dr. Lemke called for approval of the minutes for the October 4, 2018 regular meeting. Mr. Cochran made the motion to approve the October 4, 2018 regular meeting minutes; Mr. Smith seconded the motion. The motion carried.

**Financial Report**

Mr. Gerald Shields presented the Financial Report.

Dr. Lemke called for a motion to approve the Financial Report as presented. Mr. Smith made a motion to approve the Financial Report as presented; Mr. Farley seconded the motion. The motion carried.

**Unfinished Business**

None at this time.

---

[www.newriver.edu](http://www.newriver.edu)

Greenbrier Valley  
Campus  
653 Church Street  
Lewisburg, WV 24901  
304.647.6560  
Fax 304.647.6561

Mercer County  
Campus  
1001 Mercer Street  
Princeton, WV 24740  
304.425.5858  
Fax 304.425.0860

Nicholas County  
Campus  
6101 Webster Road  
Summersville, WV 26651  
304.872.1236  
Fax 304.872.3587

Raleigh County  
Campus  
280 University Drive  
Beaver, WV 25813  
304.929.5450  
Fax 304.929.5462

Central  
Administration  
280 University Drive  
Beaver, WV 25813  
304.929.5445  
Fax 304.929.5478

**New Business**

Ms. Taylor presented Operating Rule Early Enrollment to go out for 30-Day comment.

Dr. Lemke called for a motion to approve Operating Rule Early Enrollment to go out for 30-Day comment. Mr. Ferguson made a motion to Operating Rule Early Enrollment to go out for 30-Day comment; Dr. Wemm seconded the motion. The motion carried.

Ms. Taylor presented Operating Rule No. 25 – Fleet Management for approval.

Dr. Lemke called for a motion to approve Operating Rule No. 25 – Fleet Management. Mr. Ferguson made a motion approve Operating Rule No. 25 – Fleet Management; Ms. Adkins seconded the motion. The motion carried.

Ms. Taylor presented Policy No. 7 – Assessment, Payment and Refund of Tuition and Fees for approval.

Dr. Lemke called for a motion to approve Policy No. 7 – Assessment, Payment and Refund of Tuition and Fees. Mr. Farley made a motion to approve Policy No. 7 – Assessment, Payment and Refund of Tuition and Fees; Mr. Smith seconded the motion. The motion carried.

Ms. Taylor presented Policy No. 11 – Awarding of Undergraduate Fee Waivers for approval.

Dr. Lemke called for a motion to approve Policy No. 11 – Awarding of Undergraduate Fee Waivers. Mr. Ferguson made a motion to approve Policy No. 11 – Awarding of Undergraduate Fee Waivers; Mr. Farley seconded the motion. The motion carried.

**Possible Executive Session under the Authority of WV Code §6-9A**

Dr. Lemke called for a motion to enter Executive Session under the authority of WV Code §6-9A-4 for the Following: Greenbrier County Commission Litigation. Ms. Adkins made a motion to enter Executive Session under the authority of WV Code §6-9A-4 for the Following: Greenbrier County Commission Litigation; Mr. Cochran seconded the motion. The motion carried.

Dr. Lemke called for a motion to return to regular session. Mr. Ferguson made a motion to return to regular session; Ms. Adkins seconded the motion. The motion carried.

Dr. Butler gave the President's Report.

The next Board of Governors meeting is February 7, 2019 at the Raleigh County Campus, Beaver, WV.

Dr. Lemke called for a motion to adjourn the meeting. Mr. Smith made a motion to adjourn the meeting; Mr. Ferguson seconded the motion. The motion carried.

The meeting adjourned at 8:04 pm.

Respectfully submitted,

Lori Midkiff  
Executive Secretary to the President