

**NEW RIVER COMMUNITY and TECHNICAL COLLEGE
DATA SHEET**

FULL LEGAL NAME _____ **SSN** _____
(First, Middle Initial, Last)

PREFERRED NAME or NICKNAME _____ **DOB** _____

MAILING ADDRESS (Street, City, State, Zip) _____

PHYSICAL ADDRESS (if different from mailing) _____

PHONE NUMBER _____ **COUNTY OF RESIDENCE** _____

PERSONAL EMAIL (optional) _____

<p><u>GENDER</u> M - Male F - Female</p>	<p><u>CITIZEN TYPE</u> Y - U.S. Citizen N - Not a U.S. Citizen R - Resident Alien</p>	<p><u>RACE/ETHNICITY</u> 1 - White 2 - Black or African American 3 - Hispanic 4 - Asian 5 - American Indian or Alaskan Native 6 - Native Hawaiian or Pacific Islander</p>	<p><u>MARITAL STATUS</u> D - Divorced M - Married S - Single W - Widow/Widower P - Separated Z - Single Parent</p>
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<p><u>ACADEMIC RANK</u> 0 - Classified Staff (No Rank) 1 - Professor 2 - Associate Professor 3 - Assistant Professor 4 - Instructor __ Adjunct Instructor __ Student Worker __ Extra Help __ Non-Classified</p>	<p><u>VETERAN STATUS</u> 0 - None 1 - Other Eligible Vet Only 2 - Vietnam Veteran Only 3 - Both Vietnam/Other Eligible Vet</p> <p>Are you related to anyone currently working at New River CTC? __ Yes __ No</p> <p>If yes: Name: _____ Relationship: _____</p>	<p><u>PRIMARY LOCATION</u> __ ATC in Ghent __ Beaver __ Greenbrier Valley __ Mercer County __ Nicholas County __ Off Campus: _____</p> <p><u>OFFICE LOCATION</u> Building _____</p>
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<p><u>HIGHEST DEGREE EARNED</u> 0 - No Degree Info Available 1 - Doctoral degree 2 - First Professional degree (DDS, DO, DVM, JD, LLB, or MD) 3 - Advanced Cert. (CAS, CAFS, or Ed.D) 4 - Master's degree 5 - Bachelor's degree 6 - Associate's degree 7 - No earned degree</p>	<p>Total Years Worked in Higher Education _____ Previous employment at another WV State College or University: Employer _____ Dates of Employment _____</p> <hr/> <p>Hire Date _____</p> <hr/> <p>Employee Signature _____</p>
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May we release your name, address and phone number to those who inquire? __ Yes __ No

In Emergency Notify:

Name _____

Name _____

Relationship _____

Relationship _____

Phone _____

Phone _____

HR Signature and Date Entered in Banner _____

Banner ID # _____