

**NEW RIVER COMMUNITY AND TECHNICAL COLLEGE
OPERATING RULE 25 (OR-25)
Effective Date - November 1, 2018**

RULE: Fleet Management

REPLACES: New River CTC Policy Number D.1100 Vehicle Management Policy

RATIONALE: To establish a rule in accordance with WV State Code §5A-1-2-(f) and §5A-3-48 and Title 148 Legislative Rule Department of Administration Series 3, State-Owned Vehicles

OPERATING RULE STATEMENT

New River Community and Technical College will ensure compliance with WV State Code §5A-1-2-(f) and §5A-3-48 and Title 148 Legislative Rule Department of Administration Series 3, State-Owned Vehicles. The College will establish and follow guidelines and procedures governing the management of all motor vehicles with a vehicle rating of one-ton or less owned and operated by the College.

DATE APPROVED: November 1, 2018

DATE REVISED:

RELATED RULES/POLICIES/PROCEDURES:

RESPONSIBLE OFFICE: Chief Financial Officer, Vice President for Administrative and Student Services, President.