



Board Meeting Minutes  
New River Community and Technical College  
Advanced Technology Center  
Room T300-302  
527 Odd Road, Ghent, WV 25843  
Thursday, August 2, 2018  
6:00 pm

**Board Members Present**

Tom Lemke, Chair; Leslie Baker, Vice Chair; Shirley Runyon, Secretary; John Barnes; Tom Cochran; Robert Farley; Linda Sumner, Kenny Smith, Classified Staff Representative; Nancy Wemm, Faculty Representative and Amanda Adkins, Student Representative

**Board Member(s) Absent**

Al Martine and Jim Ferguson

**College Employees Present**

David Ayersman, Susie Atkins, Kathy Butler, Interim President, Mike Green, Mary Igo, Twana Jackson, Lori Midkiff, Richard Pagan, Wendy Patriquin, Billy Potter, Robert Runion, Gerald Shields, Heike Soeffker-Culicerto, Leah Taylor, and Jerry Wallace

**Guest(s)**

The meeting was called to order at 6:03 pm.

Dr. Lemke opened the meeting and welcomed everyone. A quorum was established.

Dr. Lemke called for approval of the minutes for the June 7, 2018 regular meeting. Mr. Cochran made the motion to approve the June 7, 2018 regular meeting minutes; Mr. Smith seconded the motion. The motion carried.

**Financial Report**

Mr. Gerald Shields presented the Financial Report.

Dr. Lemke called for a motion to approve the Financial Report as presented. Mr. Barnes made a motion to approve the Financial Report as presented; Dr. Wemm seconded the motion. The motion carried.

**Reports**

Ms. Baker provided a report from the Presidential Search Committee.

**Unfinished Business**

None at this time.

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**New Business**

Ms. Taylor reviewed Operating Rule - Fleet Management to go out for 30-Day Comment.

Dr. Lemke called for a motion to approve Operating Rule - Fleet Management to go out for 30-Day Comment. Ms. Baker made a motion to approve Operating Rule - Fleet Management to go out for 30-Day Comment; Ms. Runyon seconded the motion. The motion carried.

Ms. Taylor reviewed Policy No. 7 – Assessment, Payment, and Refund of Tuition and Fees to go out for 30-Day Comment.

Dr. Lemke called for a motion to approve Policy No. 7 – Assessment, Payment, and Refund of Tuition and Fees to go out for 30-Day Comment. Dr. Wemm made a motion to Policy No. 7 – Assessment, Payment, and Refund of Tuition and Fees to go out for 30-Day Comment; Mr. Barnes seconded the motion. The motion carried.

Ms. Taylor reviewed Policy No. 11 – Awarding of Undergraduate Fee Waivers to go out for 30-Day Comment.

Dr. Lemke called for a motion to approve Policy No. 11 – Awarding of Undergraduate Fee Waivers to go out for 30-Day Comment. Mr. Smith made a motion to Policy No. 11 – Awarding of Undergraduate Fee Waivers to go out for 30-Day Comment; Ms. Runyon seconded the motion. The motion carried.

Dr. Butler presented the resolution to combine two administrative units within the college. She asked for board approval.

Dr. Lemke called for a motion to approve combining two administrative units within the college. Mr. Farley made a motion to approve combining two administrative units within the college. Ms. Runyon seconded the motion. Mr. Barnes opposed the motion. The motion carried.

Dr. Butler gave the President's Report.

**Possible Executive Session under the Authority of WV Code §6-9A**

Dr. Lemke stated there was no need to enter into Executive Session.

The next Board of Governors meeting is September 6, 2018 at the Greenbrier Valley Campus, Lewisburg, WV.

Dr. Lemke called for a motion to adjourn the meeting. Mr. Barnes made a motion to adjourn the meeting; Dr. Wemm seconded the motion. The motion carried.

The meeting adjourned at 6:51 pm.

Respectfully submitted,

Lori Midkiff  
Executive Secretary to the President