

NEW RIVER COMMUNITY AND TECHNICAL COLLEGE

Policy Number: A.600

Effective Date March 3, 2005

TITLE: Emeritus Status for Classified Employees

RATIONALE: To grant Emeritus Status to retired Classified Staff

POLICY STATEMENT

The Emeritus Status Policy for Classified Employees has been established to recognize retiring classified staff that has provided meritorious service to New River Community and Technical College. Classified staff at New River who is eligible for Emeritus Status may be nominated by the college community for consideration. The candidates will be reviewed by the Classified Staff Council who will forward the names of the selected nominees to the President for her/his approval. The President may then confer Emeritus status on those he/she deems worthy of this honor.

Eligibility for consideration for the Emeritus Program of the College is determined by the following criteria and guidelines.

1. The retired classified staff member must have completed a minimum of 20 years of service to New River, Bluefield State College or Glenville State College, as defined by the Director of Human Resources.
2. The staff member must have retired from active service according to the provisions of a retirement system approved by the West Virginia Council for Community and Technical College Education, inclusive of an early severance plan.
3. The classified Staff Council may recommend waiving the criteria relating to years of service for any retiring staff member who, in the Council's collective judgment, warrants special consideration.

A retired staff member approved by the President for the title of Classified Staff Emeritus is entitled to the following rights and privileges:

1. To have staff access to the library, bookstore, student center and recreational facilities;
2. To receive a parking permit for one vehicle free of charge;

3. To receive a College I.D. Card;
4. To attend Classified Staff Council meetings as a non-voting member;
5. To be on the College mailing list;
6. To participate in graduation ceremonies, if applicable;
7. To receive a suitable citation;
8. To be listed in College publications as Staff Emeritus; and
9. To receive all additional privileges this may accrue to those enjoying this honor.

RELATED POLICIES: None

RESPONSIBLE OFFICE: President