

NEW RIVER COMMUNITY AND TECHNICAL COLLEGE

BOARD OF GOVERNORS

POLICY NO. 34

TITLE: BOARD OF GOVERNORS MEETINGS

SECTION 1. GENERAL

- 1.1 Scope – Policy establishing the meetings of New River Community and Technical College’s Board of Governors and making agendas available to the public.
- 1.2 Authority - West Virginia Code §18B-1-6, 6-9A-1
- 1.3 Filing Date: April 6, 2006
- 1.4 Effective Date: April 6, 2006

SECTION 2. MEETINGS OF THE BOARD OF GOVERNORS

- 2.1 Meetings of the Board will be scheduled on a monthly basis. Special meetings may be convened by the Chair, or upon the petition of a majority of the members.
- 2.2 Meetings will occur at the Beckley Campus, New River Community and Technical College’s main campus, or in association with campus visits.
- 2.3 Members may participate in Board meetings by telephonic or other electronic means which permit the voice or video identification of the member.
- 2.4 A quorum of seven members is required to conduct business on matters requiring a vote of the Board.
- 2.5 Meetings will be noticed in accordance with the provisions of the Open Governmental Meetings Act. This includes notice of regularly scheduled meetings being filed with the Secretary of State for filing in the State Register at least five days prior to the date of the meeting.

- 2.6 The agenda for each regularly scheduled meeting will be made available to the President and each Board member at least three working days prior to the meeting. Agendas shall also be posted on the College's website- www.newriver.edu.
- 2.7 The notice provisions of this section shall not apply in the event of an emergency requiring immediate official action. Notice of an emergency meeting may be filed at any time prior to the emergency meeting and shall include the date, time, place and purpose of the meeting and the facts and circumstances of the emergency.
- 2.8 All meetings of the Board of Governors shall be open to the public, except during the executive session of a meeting. An executive session must identify the authorization in WV Code §6-9A-4 for the executive session and be approved by a majority of the members present.
- 2.9 At the discretion of the Chair, members of New River Community and Technical College's faculty, staff, or students and members of the public may be recognized to address the Board during its meeting.
- 2.10 Meetings will be conducted according to Robert's Rules of Order subject to the suspension of any rule by a majority vote of the Board.
- 2.11 The Board may cause the removal from a meeting of any member of the public who is disrupting the meeting to the extent that orderly conduct of the meeting is compromised.