



Board Meeting Minutes
New River Community and Technical College
Nicholas County Campus
Student Commons Area
6101 Webster Road, Summersville, WV 26651
Thursday, May 7, 2015
6:00 pm

Board Members Present

David Nalker, Chair; Leslie Baker, Vice Chair; Deborah Hill, Secretary, Edward Knight,; Tom Lemke; Marilyn Leftwich; Al Martine; Shirley Runyon; Susie Atkins, Classified Staff Representative; Tim Hofmann, Faculty Representative; and Alex Battaile, Student Representative

Board Member(s) Absent

Robert Farley

College Employees Present

David Ayersman, Vanessa Bailey, Beth Bassett, Nick Bassett, Elizabeth Belcher, Karen Carter-Harvey, Amy DeSonia, Joyce Egnor, Mary J. Floyd, Roger Griffith, Jill Holliday, Mary Igo, Twana Jackson, Joe Massey, Lori Midkiff, John Mullins, Carolyn Sizemore, Heike Soeffker-Culicerto, Leah Taylor, Brian Testerman, Jackson Tully, Karen Tully, John Mark Walkup, L. Marshall Washington, President, and Allen Withers

Guest(s)

The meeting was called to order at 6:02 pm.

Mr. Nalker opened the meeting and welcomed everyone. A quorum was established.

Mr. Nalker asked for a moment of silence in remembrance of Virginia Hancock.

Ms. Alex Battaile was sworn in as a board member.

Mr. Nalker called for approval of the minutes for the April 2, 2015 regular meeting. Ms. Baker made the motion to approve the minutes as presented; Mr. Knight seconded the motion. The motion carried.

Mr. Nalker called for approval of the minutes for the April 2, 2015 Presidential Evaluation Committee meeting. Mr. Martine made a motion to approve the minutes as presented; Ms. Baker seconded the motion. The motion carried.

Mr. Nalker called for approval of the minutes for the April 8, 2015 Special Board of Governors meeting with Faculty Senate. Ms. Runyon made a motion to approve the minutes as presented; Mr. Hofmann seconded the motion. The motion carried.

Mr. Nalker called for approval of the minutes for the April 15, 2015 Presidential Evaluation Committee meeting. Ms. Atkins made a motion to approve the minutes as presented; Ms. Baker seconded the motion. The motion carried.

www.newriver.edu

**Greenbrier Valley
Campus**
101 Church Street
Lewisburg, WV 24901
304.647.6560
304.647.6561 Fax

**Mercer County
Campus**
1001 Mercer Street
Princeton, WV 24740
304.425.5858
304.425.0860 Fax

**Nicholas County
Campus**
6101 Webster Road
Summersville, WV 26651
304.872.1236
304.872.3587 Fax

**Raleigh County
Campus**
280 University Drive
Beaver, WV 25813
304.929.5450
304.929.5462 Fax

**Central
Administration**
280 University Drive
Beaver, WV 25813
304.929.5445
304.929.5478 Fax

Mr. Nalker called for approval of the minutes for the April 22, 2015 Presidential Evaluation Committee meeting. Ms. Runyon made a motion to approve the minutes as presented; Mr. Hofmann seconded the motion. The motion carried.

Financial Report

Ms. Soeffker-Culicerto reviewed the Financial Report for March 2015.

Mr. Hofmann made a motion to approve the February 2015 Financial Report; Ms. Hill seconded the motion. The motion carried.

Unfinished Business

Dr. DeSonia gave an overview of the programs that will need approval this evening.

Ms. Tully presented the Program Review for Medical Assisting (AAS).

Mr. Nalker called for a motion to approve the Program Review for the Medical Assisting (AAS) program for identification of the program for further development or revision. Mr. Knight made a motion to approve the Program Review for the Medical Assisting (AAS) for identification of the program for further development or revision; Mr. Martine seconded the motion. The motion carried.

Ms. Tully presented the Program Review for Medical Billing and Coding (CAS).

Mr. Nalker called for a motion to approve the Program Review Medical Billing and Coding (CAS) for identification of the program for further development or revision. Ms. Atkins made a motion approve the Program Review Machining Technology for identification of the program for further development or revision; Mr. Martine seconded the motion. The motion carried.

Ms. Tully presented the Program Review for Allied Health Certificate (CAS).

Mr. Nalker called for a motion to approve the Program Review Allied Health Certificate (CAS) for identification of the program for further development or revision. Mr. Hofmann called for a motion to approve the Program Review Paraprofessional for identification of the program for further development or revision; Ms. Leftwich seconded the motion. The motion carried.

Dr. Walkup presented the Post Audit Legal Assisting (AAS)

Mr. Nalker called for a motion to approve the Post Audit Legal Assisting (AAS) for identification of the program for further development or revision. Ms. Adkins called for a motion to approve the Post Audit Paraprofessional Education for identification of the program for further development or revision; Ms. Baker seconded the motion. The motion carried.

Dr. Walkup presented the Program Review Legal Office Assistant (CAS)

Mr. Nalker called for a motion to approve the Program Review Legal Office Assistant (CAS) for identification of the program for further development or revision. Mr. Hofmann called for a motion to approve the Program Review Legal Office Assistant for identification of the program for further development or revision; Ms. Baker seconded the motion. The motion carried.

Dr. Walkup presented the Program Review for Law Enforcement (AS)

Mr. Nalker called for a motion to approve the Program Review for Law Enforcement (AS) for identification of the program for further development or revision. Mr. Knight made a motion to approve the Program Review for Law Enforcement for identification of the program for further development or revision; Ms. Adkins seconded the motion. The motion carried.

Dr. Walkup presented the Program Review Corrections (AS)

Mr. Nalker called for a motion to approve the Program Review for Corrections (AS) for identification of the program for further development or revision. Ms. Runyon made a motion to approve the Program Review for Corrections for identification of the program for further development or revision; Ms. Adkins seconded the motion. The motion carried.

Mr. Testerman presented the Program Review for Technical Office Procedures and Skills (CAS)

Mr. Nalker called for a motion to approve the Program Review for Technical Office Procedures and Skills (CAS) for identification of the program for further development or revision. Mr. Martine made a motion to approve the Program Review for Technical Office Procedures and Skills for identification of the program for further development or revision; Mr. Hofmann seconded the motion. The motion carried.

Mr. Testerman presented the Program Review for Administrative Office Technology (AAS)

Mr. Nalker called for a motion to approve the Program Review for Administrative Office Technology (AAS) for identification of the program for further development or revision. Ms. Baker made a motion to approve the Program Review for Administrative Office Technology for identification of the program for further development or revision; Mr. Knight seconded the motion. The motion carried.

Mr. Testerman presented the Program Review for Administrative Office Management (AS)

Mr. Nalker called for a motion to approve the Program Review for Administrative Office Management (AS) for identification of the program for further development or revision. Ms. Runyon made a motion to approve the Program Review for Administrative Office Management for identification of the program for further development or revision; Ms. Hill seconded the motion. The motion carried.

Mr. Testerman presented the Program Review General Business (AS, all specialties)

Mr. Nalker called for a motion to approve the Program Review General Business (AS, all specialties) for identification of the program for further development or revision. Dr. Lemke made a motion to approve the Program Review General Business for identification of the program for further development or revision; Mr. Hofmann seconded the motion. The motion carried.

Mr. Testerman presented the Program Review General Business (AAS, all specialties)

Mr. Nalker called for a motion to approve the Program Review General Business (AAS, all specialties) for identification of the program for further development or revision. Dr. Lemke made a motion to approve the Program Review General Business for identification of the program for further development or revision; Ms. Runyon seconded the motion. The motion carried.

Mr. Testerman presented the Program Review Banking (AAS)

Mr. Nalker called for a motion to approve the Program Review Banking (AAS) for identification of the program for further development or revision. Mr. Hofmann made a motion to approve the Program Review Banking for identification of the program for further development or revision; Ms. Battaile seconded the motion. The motion carried.

New Business

Dr. Washington reviewed the FY2015-16 Budget for approval.

Mr. Nalker called for a motion to approve the FY2015-16 Budget as presented. Ms. Adkins made a motion to approve the FY2015-16 Budget as presented; Ms. Baker seconded the motion. The motion carried.

Ms. Taylor presented FY2015-16 Salary Increases.

Mr. Nalker called for a motion to approve the FY2015-16 salary increases as presented. Ms. Runyon made a motion to approve the FY2015-16 salary increases as presented; Dr. Lemke seconded the motion. The motion carried.

Mr. Nalker asked the board members for three volunteers to serve on the Board Officer Nominating Committee. Ms. Baker, Mr. Knight and Ms. Runyon agreed to serve on the committee.

Mr. Martine made a motion to approve the members of the Board Officer Nominating Committee; Ms. Leftwich seconded the motion. The motion carried.

Dr. Washington recognized Mr. Nick Bassett as Professor Emeritus.

Dr. Washington recognized Dr. Carolyn Sizemore as Administrator Emeritus.

President's Report

Dr. Washington reviewed his report and an update on college-wide/campus projects.

Possible Executive Session under the Authority of WV Code §6-9A

Mr. Nalker called for a motion to enter into Executive Session under the authority of WV Code §6-9A-4 to discuss the following: the New River Foundation/Greenbrier County Commission Litigation, Nicholas County Building Project and Presidential Evaluation. Ms. Runyon made motion to enter into Executive Session under the authority of WV Code §6-9A-4 to discuss the following: the New River Foundation/Greenbrier County Commission Litigation, Nicholas County Building Project and Presidential Evaluation; Ms. Hill seconded the motion. The motion carried. Executive Session began at 7:22 pm.

Mr. Nalker called for a motion to conclude Executive Session and return to the regular meeting. Mr. Knight made a motion to conclude Executive Session and return to the regular meeting; Mr. Hofmann seconded the motion. The motion carried. The regular meeting convened at 9:06 pm.

Mr. Nalker called for a motion to approve the President's Annual Evaluation. Mr. Martine made a motion to approve the President's Annual Evaluation; Ms. Baker seconded the motion. The motion carried.

Mr. Nalker called for a motion to approve the President's Contract. Ms. Runyon made a motion to approve the President's Contract; Ms. Adkins seconded the motion. The motion carried.

Mr. Nalker called for a motion to approve the President's Salary Increase. Mr. Martine made a motion to approve the President's Salary Increase; Ms. Runyon seconded the motion. The motion carried.

Mr. Nalker called for a motion to table approving the Nicholas County Building Project Lease/Purchase Agreement. Ms. Hill made a motion to table approving the Nicholas County Building Project Lease/Purchase Agreement; Ms. Runyon seconded the motion. The motion carried.

The next regular Board of Governors meeting is scheduled for Thursday, June 4, at 6:30 pm at the Raleigh County Campus, Beaver, WV.

Ms. Baker made a motion to adjourn the meeting; Ms. Runyon seconded the motion. The motion carried.

The meeting adjourned at 8:10 pm.

Respectfully submitted,

Lori Midkiff
Executive Secretary to the President