



Board Meeting Minutes
New River Community and Technical College
Greenbrier Valley Campus
Hollowell Auditorium
101 Church Street, Lewisburg, WV 24901
September 1, 2011
6:00 p.m.

Board Members Present

Edward Knight, Vice Chair; David Nalker, Secretary; Robert Farley, Immediate-Past Chair; Deborah Hill Marilyn Leftwich; Al Martine; Susie Atkins, Classified Staff Representative; John Mark Walkup, Faculty Representative

Board Member(s) Absent

Leslie Baker, Chair; Karen Sparks, Student Representative and E. T. Smith

College Employees Present

David Ayersman, Elizabeth Belcher, Steve Benson, Barbara Elliott, Roger Griffith, Harry Faulk, Bill Loope, Lori Midkiff, Lucie Refsland, Ted Spring, President, and Leah Taylor, Steve Wise, Carolyn Sizemore, Richard Bernhardt, Allen Withers, Libby Rogers.

Guest(s)

Todd Boggess and Andrea Spring

The meeting was called to order at 6:01 pm.

Mr. Knight opened the meeting and welcomed everyone. A quorum was established.

Mr. Knight called for approval of the minutes for the August 4, 2011 meeting. Ms. Leftwich made the motion to approve the minutes as presented; Mr. Farley seconded the motion. The motion carried.

Mr. Nalker made the motion to move the Executive Session in front of New Business; Mr. Farley seconded the motion. The motion carried.

Financial Report

Mr. Benson reviewed the financial report for July 2011.

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Mr. Nalker moved to accept the May 2011 Financial Report as presented; Mr. Farley seconded the motion. The motion carried.

Unfinished Business

Approval of Operating Rules

Ms. Taylor presented Operating Rule 15 (OR-15) – Capital Projects Management.

Mr. Farley made a motion to approve Operating Rule 15 (OR-15) – Capital Projects Management; Dr. Walkup seconded the motion. The motion carried.

Capital Projects Update

Mr. Todd Boggess updated the Board members on the college's capital projects.

Executive Session

Mr. Knight called for a motion to enter into Executive Session. Mr. Nalker made a motion to enter into Executive Session; Mr. Farley seconded the motion. Executive Session began at 6:20 pm.

Mr. Knight called for a motion to conclude Executive Session and return to the regular meeting. Mr. Nalker made a motion to conclude Executive Session and return to the regular meeting; Mr. Farley seconded the motion. The regular meeting convened again at 7:06 pm.

New Business

Ms. Belcher updated the Board members on the upcoming groundbreaking ceremony for the Raleigh County Campus on Friday, September 9 and the renovation celebration at the Greenbrier Valley Campus on Friday, September 16.

Board Packet

Dr. Spring asked to postpone this item until the next meeting.

Affirmative Action Plan Review

Ms. Taylor reviewed the college's affirmative action plan.

President's Report

Dr. Spring reviewed several items from his written report.

College-wide Reports

The college-wide reports were given by Harry Faulk, Executive Vice President and Chief Academic Officer; Bill Loope, Vice President of Institutional Advancement and Workforce Education; Stephen Benson, Vice President for Finance and Administration; Allen Withers, Vice President for Student

Services; David Ayersman, Vice President and Chief Technology Officer; Director of Communications, Elizabeth Belcher; Director of Human Resources and Process Improvement, Leah Taylor; Carolyn Sizemore, Dean of the Beckley and Raleigh County Campuses and Title III Coordinator; Roger Griffith, Dean of the Greenbrier Valley Campus; Steve Wise, Dean of the Mercer County Campus. All reports were written and included in the Board packets.

The next Board of Governors meeting is scheduled for Thursday, October 6, at 6:00 p.m. on the Beckley Campus.

Dr. Walkup made a motion to adjourn the meeting; Mr. Nalker seconded the motion. The motion carried.

The meeting adjourned at 8:20pm.

Respectfully submitted,

Lori Midkiff