



**Board of Governors**

**Minutes, Regular Board Meeting**

<b>Location:</b> Beckley Campus		<b>Date/Time:</b> August 7, 2008; 6:45 p.m.	
<b>Members Present</b>	<b>Capacity</b>	<b>Guest/Presenters</b>	<b>Affiliation</b>
1. Robert Farley	Chair	Ted Spring	President, New River
2. Leslie Baker	Vice Chair	Lori Midkiff	New River
3. Kay Carpenter	Secretary	Michael Palm	New River
4. Jeremy Ball	Member-Staff	Carolyn Sizemore	New River
5. David Nalker	Member	Harry Faulk	New River
6. Marilyn Leftwich	Member	Greg Shrewsberry	New River
7. Edward Knight	Member	Mike Williams	New River
8. Christopher Pennington	Member-Student	Renae McGinnis	New River
9. Vickie Nutter	Member	Donna Feijo	New River
10. Gerald Hough	Member-Faculty	Joyce Wawiye	New River
<b>Members Absent</b>		Shelia Johnson	New River
		Tracy Evans	New River
		Lucie Refsland	New River
		Terri Baker	New River
		Gloria Kincaid	New River
		William Loope	New River
		Lisa Brewer	New River
		Mary Igo	New River
		Roger Griffith	New River

The meeting was called to order at 6:45 p.m. by Mr. Robert Farley, Chairman.

Chairman Farley called for approval of the minutes for the June 5, 2008 meeting. Ms. Kay Carpenter asked that the June minutes be amended to show [page 2] Ms. Shelia Johnson was not at the last meeting; [page 3] Dr. John Mullens and Mr. Roger Griffith reports were included in the Board packets.

Mr. Gerald Hough made the motion to approve the minutes with adjustments. Ms. Marilyn Leftwich seconded the motion. There was no further discussion and the motion carried unanimously.

**Chairman's Report:** Chairman Farley asked President Spring to revise the current meeting schedule to six meetings a year. Additional meetings may be scheduled when necessary. A new meeting schedule will be presented at the next meeting.

**Executive Session:** None.

**Board of Governors Committee Reports:** None.

**Financial Report:** Ms. Johnson reviewed the Financial reports for April and May 2008.

Mr. Hough made the motion to approve the April 2008 and May 2008 Financial report as presented. Ms. Carpenter seconded the motion. There was no further discussion and the motion carried unanimously.

Ms. Johnson will present the June report at the next scheduled Board meeting.

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**Update on Business Office Procedures:** Ms. Johnson addressed the Legislative Audit Committee at a meeting held in Charleston in May. Ms. Carpenter asked that the Board members receive a copy of the response from New River regarding the audit.

### **Unfinished Business**

**Accreditation Update:** None. Ms. Rogers will give an update at the next Board meeting.

**Network Project:** Dr. Spring reported the college will move forward with the networking project to support the Title III grant.

**Mechatronics Project Update:** Mr. Loope provided an update on the project.

Mr. Loope introduced his Workforce Development staff: Ms. Mary Igo, Ms. Terri Baker, Ms. Gloria Kincaid, and Ms. Lisa DeLilly (Ms. DeLilly was not present for the meeting) and gave an overview of work in progress.

### **New Business**

**Approval of Operating Rules for 30-Day Comment** Dr. Faulk reviewed the following operating rules to be distributed for 30-day comment.

1. **Operating Rule 5: Prohibition of Weapons**
2. **Operating Rule 6: Salary and Merit**
3. **Operating Rule 8: Naming Designation for College Property**

Mr. Hough made a motion to send Operating Rule 5: Prohibition of Weapons, Operating Rule 6: Salary and Merit and Operating Rule 8: Naming Designation for College Property out for a 30-day comment period. Ms. Vickie Nutter seconded the motion. There was no further discussion and the motion carried unanimously.

**Format-Operating Rules** Dr. Faulk described a change in format for operating rules, which allows for separating the policy rules from procedures.

**Welding Program and High School/College Update** Mr. Roger Griffith reported in January the welding classes will move to a new location closer to the college.

The Greenbrier Valley campus will expand welding and building construction trade courses to local high schools.

**Title III Grant Award** Ms. Carolyn Sizemore outlined the Title III project.

**President's Report:** Dr. Spring reviewed his report.

### **College-wide Reports**

**Vice President and Chief Academic Officer:** Dr. Harry Faulk provided an update on the status of the college. Current fall enrollment shows an increase of six percent.

Faculty Institute is on August 12-13 at the Public Higher Education Center. The Institute will be supported by the Foundation. Dr. Faulk invited the board members to attend.

**Deans/Directors:**

Ms. Carolyn Sizemore's campus report was submitted in the Board packets.

Dean Michael Palm reported he and Mr. Herman Keene attended a Veterans' Conference. Mr. Keene will be responsible for the Veterans' Assistance program.

Mr. Roger Griffith recognized several members of his faculty and staff for "going above and beyond" their duties to help market the campus and work with students.

Mr. Greg Shrewsberry reviewed his report.

**Noel-Lovetz conference:** Ms. Donna Feijo reported on the recruitment and retention conference.

The next Board of Governors meeting is scheduled at the Beckley Campus on Thursday, October 2, 2008, 6:45 p.m.

Mr. Ball made the motion to adjourn the meeting. Ms. Carpenter seconded the motion. There was no further discussion and the motion carried unanimously.

The meeting adjourned at 8:50 p.m.

Respectfully submitted,

Lori Midkiff