



**Board Meeting Minutes**  
**New River Community and Technical College**  
**Advanced Technology Center**  
**527 Odd Road**  
**Ghent, WV 25843-0307**  
**August 4, 2011**  
**6:00 p.m.**

**Board Members Present**

David Nalker, Secretary; Robert Farley, Immediate-Past Chair; Marilyn Leftwich; Al Martine; Susie Atkins, Classified Staff Representative; John Mark Walkup, Faculty Representative; Karen Sparks, Student Representative

**Board Member(s) Absent**

Leslie Baker, Chair; Edward Knight, Vice Chair; Deborah Hill and E. T. Smith

**College Employees Present**

David Ayersman, Elizabeth Belcher, Steve Benson, Fred Culler, Barbara Elliott, Roger Griffith, Harry Faulk, Mary Igo, Bill Loope, Lori Midkiff, Lucie Refsland, Ted Spring, President, and Leah Taylor

**Guest(s)**

The meeting was called to order at 6:01 pm.

Mr. Farley opened the meeting and welcomed everyone. A quorum was established.

Mr. Farley called for approval of the minutes for the June 7, 2011 meeting. Ms. Leftwich made the motion to approve the minutes as presented; Dr. Walkup seconded the motion. The motion carried.

**Executive Session**

Mr. Farley called for a motion to enter into Executive Session. Mr. Martine made a motion to enter into Executive Session; Ms. Leftwich seconded the motion. Executive Session began at 6:02 pm.

Mr. Farley called for a motion to conclude Executive Session and return to the regular meeting. Dr. Walkup made a motion conclude Executive Session and return to the regular meeting; Mr. Nalker seconded the motion. The regular meeting convened again at 6:54 pm.

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**Financial Report**

Mr. Benson reviewed the financial report for May 2011.

Mr. Nalker moved to accept the May 2011 Financial Report as presented; Ms. Leftwich seconded the motion. The motion carried.

Mr. Benson reviewed the financial report for June 2011.

Mr. Nalker moved to accept the June 2011 Financial Report as presented; Ms. Leftwich seconded the motion. The motion carried.

**Unfinished Business****One Room University**

Mr. Griffith reported on the progress of the One Room University.

**Website Demonstration**

Dr. Ayersman presented the new College website and demonstrated the functions new to the site.

**Approval of Operating Rules**

Ms. Taylor presented Operating Rule 13 (OR-13) – Equal Employment Opportunity and Affirmative Action for approval.

Dr. Walkup made a motion to approve Operating Rule 13 (OR-13) – Equal Employment Opportunity and Affirmative Action as presented; Mr. Martine seconded the motion. The motion carried.

Ms. Taylor presented Operating Rule 14 (OR-14) – Hiring for approval.

Ms. Leftwich made a motion to approve Operating Rule 13 (OR-14) – Hiring as presented; Mr. Nalker seconded the motion. The motion carried.

**New Business****Revised Mission Statement**

Dr. Faulk presented to the revised mission statement for approval.

Dr. Walkup made a motion to approve the revised mission statement as presented; Ms. Leftwich seconded the motion. The motion carried.

**Exception to BOG Policy 10: Alcoholic Beverages on Campus**

Ms. Belcher asked the Board members for an exception to BOG Policy 10: Alcoholic Beverages on Campus for the upcoming groundbreaking and celebration events.

Mr. Farley asked for a consensus to see if the Board members would agree to have these beverages served at the upcoming events. The consensus carried. Mr. Farley asked for a planning update for the events at the September meeting.

**Operating Rule for 30-Day Comment**

Ms. Taylor presented Operating Rule, "Capital Project Management" to go out for 30-day comment.

Mr. Nalker made a motion to send Operating Rule, "Capital Project Management" out for 30-day comment; Ms. Leftwich seconded the motion. The motion carried.

**President's Report**

Dr. Spring reviewed several items from his written report.

**College-wide Reports**

The college-wide reports were given by Harry Faulk, Executive Vice President and Chief Academic Officer; Lisa DeLilly and Mary Igo for Bill Loope, Vice President of Institutional Advancement and Workforce Education; Stephen Benson, Vice President for Finance and Administration; Allen Withers, Vice President for Student Services; David Ayersman, Vice President and Chief Technology Officer; Director of Communications, Elizabeth Belcher; Director of Human Resources and Process Improvement, Leah Taylor; Carolyn Sizemore, Dean of the Beckley and Raleigh County Campuses and Title III Coordinator; Roger Griffith, Dean of the Greenbrier Valley Campus; Steve Wise, Dean of the Mercer County Campus, Fred Culler, Dean of the Nicholas County Campus and Lisa Hatcher, Director, Advanced Technology Center. All reports were written and included in the Board packets.

The next Board of Governors meeting is scheduled for Thursday, September 1, at 6:00 p.m. on the Greenbrier Valley Campus.

The meeting adjourned at 8:50 pm.

Respectfully submitted,

Lori Midkiff