



**Board Meeting Minutes
New River Community and Technical College
Student Commons Area
Nicholas County Campus
6101 Webster Road, Summersville, WV 26651
August 2, 2012
6:00 p.m.**

Board Members Present

Leslie Baker, Chair; Edward Knight, Vice Chair; David Nalker, Secretary; Robert Farley, Immediate-Past Chair; Deborah Hill; Marilyn Leftwich; Al Martine; Susie Atkins, Classified Staff Representative; and John Mark Walkup, Faculty Representative; and Xavier Strain, Student Representative

Board Member(s) Absent

E. T. Smith

College Employees Present

David Ayersman, Elizabeth Belcher, Carry DeAtley, Joyce Egnor, Harry Faulk, Roger Griffith, John Hamon, Bill Loope, Lori Midkiff, Ted Spring, President, Allen Withers, Lucie Refsland, Robert Runion, Carolyn Sizemore, Candice Stadler, and Steve Wise

Guest(s)

Charlotte Neilan, George Neilan

The meeting was called to order at 6:02 pm.

Ms. Baker opened the meeting and welcomed everyone. A quorum was established.

Ms. Baker called for approval of the minutes for the June 12, 2012 meeting. Ms. Leftwich made the motion to approve the minutes as presented; Mr. Farley seconded the motion. The motion carried.

Ms. Baker called for a motion to move the Executive Session to the end of the meeting. Dr. Walkup moved to have the Executive Session at the end of the meeting; Ms. Hill seconded the motion. The motion carried.

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Financial Report

Dr. Spring reviewed the Financial Report for June 2012. The Financial Report will be approved at the September board meeting.

Unfinished Business

Ms. Belcher reviewed and requested that Operating Rule 19 – Employing, Evaluating and Responsibilities of the President to be approved.

Dr. Walkup moved to approve Operating Rule 19 – Employing, Evaluating and Responsibilities of the President as presented; Ms. Leftwich seconded the motion. The motion carried.

Ms. Belcher reviewed and requested that Policy No. 7 - Assessment, Payment, and Refund of Fees be approved.

Mr. Nalker moved to approve Policy No. 7 - Assessment, Payment, and Refund of Fees as presented: Mr. Farley seconded the motion. The motion carried.

New Business**Career Services Presentation**

Dr. Withers introduced Ms. Stadler. Ms. Stadler gave a presentation on Career Services.

President's Report

Dr. Spring reviewed several items from his written report.

College-wide Reports

The college-wide reports were given by Harry Faulk, Executive Vice President and Chief Academic Officer; Bill Loope, Vice President of Institutional Advancement and Workforce Education; Robert Runion, Director of Facilities and Campus Safety; Allen Withers, Vice President for Student Services; Elizabeth Belcher, Chief Communications Officer; Carolyn Sizemore, Beckley Campus Dean; Roger Griffith, Greenbrier Valley Campus Dean; Steve Wise, Mercer County Campus Dean. All reports were written and included in the Board packets.

Executive Session

Ms. Baker called for a motion to enter into Executive Session to discuss property. Mr. Farley made a motion to enter into Executive Session; Ms. Leftwich seconded the motion. Executive Session began at 8:20 pm.

Ms. Baker called for a motion to conclude Executive Session and return to the regular meeting. Mr. Martine made a motion to conclude Executive Session and return to the regular meeting; Dr. Walkup seconded the motion. The regular meeting convened at 9:10 pm.

The next Board of Governors meeting is scheduled for Thursday, September 6, at 6:00 p.m. on the Mercer County Campus.

Dr. Walkup made a motion to adjourn the meeting; Mr. Nalker seconded the motion. The motion carried.

The meeting adjourned at 9:15 pm.

Respectfully submitted,

Lori Midkiff