



**Board Meeting Minutes
New River Community and Technical College
127 Dye Drive
Annex Building Room A-1
Beckley, WV 25801
June 8, 2010
6:00 p.m.**

Board Members Present

Leslie Baker, Chair; David Nalker, Secretary; Robert Farley, Immediate-Past Chair; Deborah Hill; Al Martine; E. T. Smith; John Mark Walkup, Faculty Representative; Donna Feijo, Classified Staff Representative; Rondah Lowe, Student Representative

Board Member(s) Absent

Edward Knight, Vice Chair; Marilyn Leftwich

College Employees Present

Susie Atkins, David Ayersman, Elizabeth Belcher, Steve Benson, Fred Culler, Barbara Elliott, Harry Faulk, Roger Griffith, Lisa Hatcher, Bill Loope, Lori Midkiff, Greg Perry, Carolyn Sizemore, Ted Spring, President, and Leah Taylor

Guest(s)

Casey Baber, Rod Baber, Sue Baber

The meeting was called to order at 6:05 p.m.

Ms. Baker, Chair opened the meeting and welcomed everyone. A quorum was established.

Ms. Baker welcomed Casey Baber and his parents Rod and Sue Baber to the meeting. Also, Greg Perry, Special Instructor for Green Technology.

Ms. Baker called for approval of the minutes for March 4, April 27, May 6, and May 12, 2010 meetings. Dr. Walkup made the motion to approve the minutes as presented; Mr. Farley seconded the motion. The motion carried.

Board of Governors Committee Reports

Executive Committee: President's Annual Review

Mr. Nalker reported on the completion of the President's Annual Review.

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President's Annual Contract

Ms. Baker announced that one year will be added to the current rolling contract for the President, extending through June 30, 2013. The Board also recommended a six percent increase in salary when the Council permits.

Mr. Nalker moved to approve the contract extension for the President through June 30, 2013 and six percent increase when allowed by the Governor's Office; Mr. Farley seconded. The motion carried.

Executive Session

Leslie Baker, Chair called for a motion to enter into Executive Session to discuss property leases. Mr. Martine moved to enter into Executive Session; Mr. Farley seconded the motion. The motion carried. The Executive Session began at 6:10 p.m.

Mr. Nalker moved to conclude Executive Session and break for a group board picture; Mr. Farley seconded the motion 7:20 p.m. The motion carried.

Ms. Hill moved to return to the regular board meeting; Dr. Walkup seconded the motion. The motion carried. The regular meeting resumed at 7:25 p.m.

Financial Report

Mr. Benson reviewed the financial reports for February, March and April 2010.

Mr. Nalker moved to accept the February 2010 Financial Report as presented; Ms. Feijo seconded the motion. The motion carried.

Dr. Walkup moved to accept the March 2010 Financial Report as presented; Ms. Lowe seconded the motion. The motion carried.

Mr. Farley moved to accept the April 2010 Financial Report as presented; Ms. Hill seconded the motion. The motion carried.

New Business**Election of Officers**

Ms. Baker called for nominations for the position of Chair. Mr. Nalker moved to nominate Leslie Baker for Chair. Mr. Nalker moved to close nominations; Mr. Farley seconded the motion. The board members cast their votes. The motion carried. Leslie Baker was elected as the Board Chair.

Ms. Baker called for nominations for the position of Vice Chair. Mr. Farley moved to nominate Edward Knight for Vice Chair. Ms. Hill moved to close nominations; Mr. Farley seconded the motion. The board members cast their votes. The motion carried. Edward Knight was elected as the Board Vice Chair.

Ms. Baker called for nominations for the position of Secretary. Mr. Farley moved to nominate David Nalker for Secretary. Mr. Farley made the motion to close nominations; Ms. Lowe seconded the motion. The board members cast their votes. The motion carried. David Nalker was elected as the Board Secretary.

Installation of New Board Members

Ms. Susie Atkins administered the oath of office to the elected student representative Casey Baber as a Board member.

Recognition

Ms. Baker presented a resolution for Ms. Rondah Lowe for her service as Board Member.

Mr. Nalker made a motion to accept the service resolution for outgoing Board member Ms. Rondah Lowe as presented; Dr. Walkup seconded the motion. The motion carried.

Proposed Board Meeting Schedule

Dr. Spring presented the proposed Board Meeting schedule for FY 2009-2010.

Mr. Martine made a motion to accept the proposed Board Meeting schedule for FY 2009-2010 as presented and remove the July 1 meeting; Mr. Farley seconded the motion. The motion carried.

Operating Rule for 30-Day Comment

Ms. Taylor presented Operating Rule 11 – President's Emeritus Status to go out for 30-day comment.

Mr. Farley made a motion to send Operating Rule 11 – President's Emeritus Status out for 30-day comment; Dr. Walkup seconded the motion. The motion carried.

Property Leases

Mr. Benson asked the Board members for a motion approving New River to enter into a lease agreement for the building located at 167 Dye Drive, which is the former Bluefield State College building. Dr. Walkup made a motion approving New River entering the lease agreement for the building located at 167 Dye Drive; Mr. Farley seconded the motion. The motion carried.

Mr. Loope asked the Board to consider a lease with the option to purchase the building and property located at Ghent, WV. Ms. Lowe made a motion to consider a lease with the option to purchase the building and property located at Ghent, WV; Mr. Farley seconded the motion. The motion carried.

Restructure – Vice President of Student Services

Dr. Spring reviewed the history of the Dean of Students' position and how it transitioned into the Vice President of Student Services.

Mr. Martine made a motion to approve the restructure of the Vice President of Student Services; Ms. Lowe seconded the motion. The motion carried.

Termination of Programs

Dr. Faulk reviewed the AAS degree in Information Technology and the AAS degree in Medical Laboratory as well as the reasons for the termination.

Dr. Walkup made a motion to terminate the AAS degree in Information Technology; Mr. Nalker seconded the motion. The motion carried.

Dr. Walkup made a motion to terminate the AAS degree in Medical Laboratory; Mr. Martine seconded the motion. The motion carried.

President's Report

Dr. Spring reviewed several items from his written report.

College-wide Reports

The college-wide reports were given by Harry Faulk, Executive Vice President and Chief Academic Officer; Bill Loope, Vice President of Institutional Advancement and Workforce Education; Stephen Benson, Vice President for Finance and Administration; Carolyn Sizemore, Dean of the Beckley and Raleigh County Campuses and Title III Coordinator; and Fred Culler, Dean of the Nicholas County Campus. All reports were written and included in the Board packets.

The next Board of Governors meeting is scheduled for August 5, 6:00 pm on the Beckley Campus.

Ms. Lowe made a motion to adjourn the meeting; Mr. Nalker seconded the motion. The motion carried.

The meeting adjourned at 9:13 p.m.

Respectfully submitted,

Lori Midkiff