



**Board Meeting Minutes  
New River Community and Technical College  
127 Dye Drive  
Annex Building Room A-1  
Beckley, WV 25801  
June 7, 2011  
6:00 p.m.**

**Board Members Present**

Leslie Baker, Chair; David Nalker, Secretary; Robert Farley, Immediate-Past Chair; Marilyn Leftwich; E. T. Smith; Donna Feijo, Classified Staff Representative; John Mark Walkup, Faculty Representative; Casey Baber, Student Representative

**Board Member(s) Absent**

Edward Knight, Vice Chair; Deborah Hill and Al Martine

**College Employees Present**

Susie Atkins, David Ayersman, Elizabeth Belcher, Steve Benson, Lisa DeLilly, Barbara Elliott, Roger Griffith, Harry Faulk, Mary Igo, Lori Midkiff, John Mullens, Carolyn Sizemore, Ted Spring, President, Leah Taylor, Allen Withers and Steve Wise.

**Guest(s)**

Harvey Atkins, Karen Sparks

The meeting was called to order at 6:01 p.m.

Ms. Baker opened the meeting and welcomed everyone. A quorum was established.

Ms. Baker called for approval of the minutes for the April 26, 2011 meeting. Mr. Farley made the motion to approve the minutes as presented; Ms. Leftwich seconded the motion. The motion carried.

Ms. Baker stated there would not be an Executive Session this evening.

**Financial Report**

Mr. Benson reviewed the financial report for April 2011.

[www.newriver.edu](http://www.newriver.edu)

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Mr. Nalker moved to accept the April 2011 Financial Report as presented; Ms. Leftwich seconded the motion. The motion carried.

### **Unfinished Business**

None at this time.

### **New Business**

#### **Election of Officers**

Ms. Baker called for nominations for the position of Chair. Mr. Nalker moved to nominate Leslie Baker for Chair. Mr. Farley moved to close nominations; Dr. Walkup seconded the motion. The board members cast their votes. The motion carried. Leslie Baker was elected as the Board Chair.

Ms. Baker called for nominations for the position of Vice Chair. Ms. Baker moved to nominate Edward Knight for Vice Chair. Mr. Nalker moved to close nominations; Mr. Farley seconded the motion. The board members cast their votes. The motion carried. Edward Knight was elected as the Board Vice Chair.

Ms. Baker called for nominations for the position of Secretary. Mr. Farley moved to nominate David Nalker for Secretary. Dr. Walkup made the motion to close nominations; Ms. Leftwich seconded the motion. The board members cast their votes. The motion carried. David Nalker was elected as the Board Secretary.

#### **Installation of New Board Members**

Ms. Mary Igo administered the Oath of Office to the elected Classified Staff representative, Ms. Susie Atkins and the Student Representative, Ms. Karen Sparks as Board members.

#### **Recognition**

Ms. Baker presented a resolution for Ms. Donna Feijo for her service as Board Member.

Ms. Baker presented a resolution for Mr. Casey Baber for his service as Board Member.

Dr. Walkup made a motion to accept the service resolution for outgoing Board members Ms. Donna Feijo and Mr. Casey Baber as presented; Ms. Leftwich seconded the motion. The motion carried.

#### **Proposed Board Meeting Schedule**

Dr. Spring presented the proposed Board Meeting schedule for FY 2011-2012.

Mr. Farley made a motion to accept the proposed Board Meeting schedule for FY 2011-2012 as presented, but remove the July 7 meeting; Dr. Walkup seconded the motion. The motion carried.

#### **Operating Rule for 30-Day Comment**

Ms. Taylor presented Operating Rule, "Hiring" to go out for 30-day comment.

Mr. Nalker made a motion to send Operating Rule, "Hiring" out for 30-day comment; Ms. Leftwich seconded the motion. The motion carried.

Ms. Taylor presented Operating Rule, "Equal Employment Opportunity and Affirmative Action" to go out for 30-day comment.

Mr. Nalker made a motion to send Operating Rule Equal Employment Opportunity and Affirmative Action out for 30-day comment; Ms. Leftwich seconded the motion. The motion carried.

### **Consideration of Three-year Faculty Contracts**

Dr. Mullens presented information concerning three-year faculty contracts.

Mr. Nalker made a motion to support the president's decision not to extend three-year contracts to faculty based on input received from the Higher Education Policy Commission legal counsel and employment practices at other community and technical colleges in West Virginia. Mr. Farley seconded the motion. The motion passed with one member opposed.

Dr. Mullens asked to have the minutes sent to him so he may share them with Faculty Senate.

### **President's Report**

Dr. Spring reviewed several items from his written report.

### **College-wide Reports**

The college-wide reports were given by Harry Faulk, Executive Vice President and Chief Academic Officer; Lisa DeLilly and Mary Igo for Bill Loope, Vice President of Institutional Advancement and Workforce Education; Stephen Benson, Vice President for Finance and Administration; Allen Withers, Vice President for Student Services; David Ayersman, Vice President and Chief Technology Officer; Director of Communications, Elizabeth Belcher; Director of Human Resources and Process Improvement, Leah Taylor; Carolyn Sizemore, Dean of the Beckley and Raleigh County Campuses and Title III Coordinator; Roger Griffith, Dean of the Greenbrier Valley Campus; Steve Wise, Dean of the Mercer County Campus, and Fred Culler, Dean of the Nicholas County Campus. All reports were written and included in the Board packets.

The next Board of Governors meeting is scheduled for Thursday, August 4, at 6:00 p.m. on the Beckley Campus.

The meeting adjourned at 7:51 p.m.

Respectfully submitted,

Lori Midkiff