



Board of Governors

Minutes, Regular Board Meeting

Location: Beckley Campus		Date/Time: June 5, 2008; 6:45 p.m.	
Members Present	Capacity	Guest/Presenters	Affiliation
1. Robert Farley 2. Leslie Baker 3. Kay Carpenter 4. Jeremy Ball 5. David Nalker (by phone) 6. William Sherwood 7. Marilyn Leftwich 8. Edward Knight 9. Christopher Mendoza 10. Vickie Nutter (by phone)	Chair Vice Chair Secretary Member-Staff Member Member Member Member-Student Member	Ted Spring Lori Midkiff Michael Palm Carolyn Sizemore Harry Faulk Greg Shrewsberry Mike Williams Elizabeth Belcher John Mullens Rena McGinnis Christopher Pennington Donna Feijo Susie Atkins Joyce Wawiye	President, New River New River New River New River New River New River New River New River New River New River Student New River New River New River
Members Absent			
Gerald Hough	Member-Faculty		

The meeting was called to order at 6:47 p.m. by Mr. Robert Farley, Chairman.

Dean Michael Palm introduced Donna Feijo, the new student recruiter to the Board.

Chairman Farley called for approval of the minutes for the May 15, 2008 meeting. Mr. Jeremy Ball made the motion to approve the minutes as presented. Ms. Marilyn Leftwich seconded the motion. There was no further discussion and the motion carried unanimously.

Chairman’s Report: No report.

Executive Session: Mr. Farley stated an item was listed under Executive Session for Board discussion. He asked for a motion to enter the Executive Session. Mr. Edward Knight made the motion to enter the Executive Session. Mr. Christopher Mendoza seconded the motion. There was no further discussion and the motion carried unanimously. The Executive Session began at 6:49 p.m.

The regular meeting convened at 7:22 p.m.

Mr. Knight made the motion to raise the President’s salary six percent in conjunction with other employee raises. Mr. Mendoza seconded the motion. There was no further discussion and the motion carried unanimously.

Financial Report: Dr. Spring stated Ms. Shelia Johnson was on vacation and the Board would receive a report at the August Board meeting.

Ms. Carpenter asked if the two positions specified at the last Board meeting had reached any salary conclusions. Dr. Spring stated that he had worked to find reasonable comparisons and was on the way to determining a salary for both positions.

Unfinished Business: None.

New Business

Chairman Farley announced that Mr. William Sherwood resigned from the Board. Mr. Knight stated in the past, the Board accepts resignations and recognize the member for their service.

Installation of Student Representative Chris Pennington: Chairman Farley asked Mr. Christopher Pennington to step forward for installation as the newly elected student representative. Ms. Susie Atkins swore in Mr. Pennington.

Recognition/Resolution: Chairman Farley presented resolutions for Mr. William Sherwood and Mr. Christopher Mendoza for their service as Board Members.

Mercer County Campus Update: Mr. Greg Shrewsberry presented an update concerning the Mercer County campus, further explaining the Mechatronics program. Mr. Shrewsberry distributed a marketing brochure that will be used for the Men's Expo in Bluefield this weekend.

Mr. Shrewsberry reported that the Bluefield campus will be holding more EMT classes as well as more medical assisting clinicals. He is hoping to expand these programs to the Summersville and Greenbrier areas. He and other staff are working on a grant to expand the medical lab for the college.

Strategic Plan Update: Ms. Renae McGinnis presented Board members with the Strategic Plan update. She reviewed items that were added since the February Board retreat. Ms. McGinnis entertained questions.

Ms. Carpenter inquired as to how many foundation meetings have taken place. Mr. Knight explained the process that has taken place for establishing each campus foundation board. Dr. Ted Spring stated that he would have Mr. Loope provide an update at the next meeting. Dr. Spring provided details concerning the development of the capital campaign presentation.

Organizational Charts: Dr. Spring reviewed the updated organizational charts with the Board members. Mr. Mendoza asked several questions concerning the reporting nature of the Information Technology department and an employee missing from Dr. Faulk's chart.

President's Report: Dr. Spring reviewed his report with the Board members.

Dr. Spring asked Ms. Lori Midkiff to begin the presentation from the May press conference announcing the bond funds the college was awarded.

Dr. Spring gave an update to Dr. Ayersman's report from the last meeting concerning the IVN services and networking for the college. He stated the college has planned to move forward to explore the cost for this project. The network is the backbone for the email and telephone systems. As New River brings these services online, we hope to lower the costs paid to Bluefield State College for these services to help fund these expenses. Dr. Spring shared specific information Dr. Ayersman provided to him.

College-wide Reports

Vice President and Chief Academic Officer: Dr. Harry Faulk gave an update on the status of the college. He explained that enrollment was down for the summer term. Dr. Faulk would provide a more accurate enrollment snapshot for the next meeting.

20/20 program completions: Terry Baker, Renae McGinnis, Tracy Evans. Chancellor's leadership program Greg and John Mark will be attending this program starting this fall.

Spoke with deans about changing the fall schedule: adding online courses, enhanced web courses to help out with student travel.

Take over the IT services at the Public Higher Education center in the future.

Deans/Directors:

Ms. Carolyn Sizemore reported that she inherited a wealth of supplies from the Aquaculture program that was located on the Bluefield campus. The program recently ended due to lack of enrollment.

Dean Michael Palm reported he is working on summer orientations for each campus. His team is working to increase summer enrollment for the campus.

Next week Dean Palm will be presenting 80 certificates at the Beckley Federal Corrections Institution.

Dr. John Mullens did not have a report. He reminded everyone that when a program closes, inventory must be taken of equipment and tracked to its new location.

Mr. Roger Griffith did not have a report.

The next Board of Governors meeting is scheduled at the Beckley Campus on Thursday, August 7, 2008, 6:45 p.m.

Mr. Ball made a motion to adjourn the meeting. Mr. Mendoza seconded the motion. There was no further discussion and the motion carried unanimously.

The meeting adjourned at 9:01 p.m.

Respectfully submitted,

Lori Midkiff