



Board Meeting Minutes
New River Community and Technical College
Pasquale's Italian Restaurant
224 Harper Park Drive, Beckley, WV 25801
March 21, 2012
6:00 p.m.

Board Members Present

Leslie Baker, Chair; Edward Knight, Vice Chair; David Nalker, Secretary; Robert Farley, Immediate-Past Chair; Deborah Hill; Al Martine; E. T. Smith Susie Atkins, Classified Staff Representative; John Mark Walkup, Faculty Representative; and Karen Sparks, Student Representative

Board Member(s) Absent

Marilyn Leftwich

College Employees Present

Elizabeth Belcher, Steve Benson, Fred Culler, Harry Faulk, Roger Griffith, Lisa, Hatcher, Bill Loope, Lori Midkiff, Carolyn Sizemore, Bruce Sneiderman, Leah Taylor, Steve Wise, and Allen Withers

Guest(s)

None

The meeting was called to order at 6:00 pm.

Ms. Baker opened the meeting and welcomed everyone. A quorum was established.

Ms. Baker called for motion to approve the Presidential Evaluation Process. Mr. Farley made the motion to approve the Presidential Evaluation Process as presented; Ms. Atkins seconded the motion. There was discussion about the Presidential Evaluation Process.

Dr. Walkup requested the Board members enter Executive Session to discuss the Presidential Evaluation Process. Ms. Baker explained she was advised not to enter Executive Session and have the discussion in the open meeting.

Dr. Walkup questioned the public forums advertised for each campus; he thought the advertisements were premature. Ms. Baker explained the Higher Education Policy Commission Council advised her the public forums were part of the process outlined by the statute and did not need to be voted on by the Board. Ms. Baker acknowledged members conducting the forum had yet to be established.

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Dr. Walkup asked for clarification of the process, asking if it was the correct presumption that the Executive Committee was appointed to make the visits. Ms. Baker responded his presumption was not correct; this is why this meeting was called to determine definitely what form the visits and ensuring evaluation will take. Mr. Nalker clarified the only thing established was the times. All the other steps were yet to be established.

There was a discussion on the invalidity, conflict and ambiguity of the four policies governing the evaluation process: Code 18, Code 5 and Policy 24 and 40. It was agreed to look at rules at a later date. The general content of these four documents could be determined in such a way that we could move forward and address the inconsistent conflicts later.

Dr. Walkup brought into discussion the fact that policy had been violated and had erroneously acted outside of the code and policy. Ms. Baker explained in detail how she had erroneously assumed that she could go forth with the evaluation process discussion, thinking that consensus at the February retreat was binding. She proceeded to explain the steps outlined by Bruce Walker (HEPC) and Teresa Parker from the Ethics commission was being taken to mitigate her mistaken assumption. Ms. Baker suspended Dr. David Perkins' services immediately and called the extra Board meeting, properly noticed to revisit the Presidential Evaluation Process. Chair Baker will contact Board members for additional names for consideration as the outside consultant.

The board members agreed to the following process:

- The evaluation committee will consist of the Executive Committee of the Board of Governors, and include Leslie Baker, Chair; Edward Knight, Vice Chair; David Nalker, Secretary; and Robert Farley, Past Chair.
- Chair Baker asked for volunteers from the BOG to be included in the evaluation committee. No member volunteered to do so, although Mr. Martine said he would help if possible however could not commit to attend regular meetings of the evaluation committee.
- Questions to be used at the Public Forums will be submitted to Leah Taylor to ensure they are consistent with the President's Goals for the evaluating years.
- Members of the Executive Committee will moderate the Public Forums and all BOG members are encouraged to attend the forums.
- Interviews of all Vice Presidents, Campus Deans and Directors, and board members who represent Faculty, Staff, and Students will be conducted by members of the Presidential Evaluation Committee. Other board members may also be included in these interviews.
- Paid advertisements for comment will be put in newspapers throughout the service region. This process will replace the electronic surveys used in prior presidential evaluations.
- Public forums will be held on each campus to gather information for the evaluation.
- In compliance with Article 5.2 of Series 5, an outside consultant will be contracted by the Executive Committee (henceforth known as the Presidential Evaluation Committee) to assist with the evaluation of the President.

Mr. Farley amended his previous motion to approve the process outlined above; Mr. Martine seconded the motion. The motion carried.

Ms. Baker called for any other business before concluding the meeting. Mr. Loope informed the board members the college would like to pursue property in Summersville for the Nicholas County Campus with a non-binding letter of intent to lease. There were no objections to moving forward with a non-binding letter of intent for the property.

Ms. Baker announced there would not be an April meeting and polled the group concerning the May board meeting. May 8 is Election Day and asked if there would be any conflicts. Some members had conflicts with the date. Ms. Midkiff was asked to check and see if May 10 would be available and notify the group. The meeting will be held at the Jefferson office Park in Lewisburg.

Mr. Martine made a motion to adjourn the meeting; Mr. Farley seconded the motion. The motion carried.

The meeting adjourned at 7:50 pm.

Respectfully submitted,

Lori Midkiff