



**Board of Governors**

**Minutes, Regular Board Meeting**

<b>Location:</b> Public Higher Education Center, Beaver, WV		<b>Date/Time:</b> February 8, 2008; 6:45 p.m.	
<b>Members Present</b>	<b>Capacity</b>	<b>Guest/Presenters</b>	<b>Affiliation</b>
1. Robert Farley 2. Leslie Baker 3. Christopher Mendoza 4. Jeremy Ball 5. Edward Knight 6. David Nalker 7. Vickie Nutter	Chair Vice Chair Member-Student Member-Staff Member Member Member	Ted Spring Lori Midkiff William Loope Roger Griffith Michael Palm Carolyn Sizemore Harry Faulk Shelia Johnson Greg Shrewsberry Chris Deweese Marie Long Tom Acker	President, New River New River New River New River New River New River New River New River/BSC New River Suttle and Stalnaker Suttle and Stalnaker Forward Southern WV
<b>Members Absent</b>			
Kay Carpenter William Sherwood Marilyn Leftwich Gerald Hough	Secretary Member Member Member		

The meeting was called to order at 6:46 p.m. by Mr. Robert Farley, Chairman.

Chairman Robert Farley called for approval of the minutes for the December 7, 2007 meeting. Mr. Jeremy Ball made the motion to approve the minutes as presented. Mr. Edward Knight seconded the motion. There was no further discussion and the motion carried unanimously.

**Chairman’s Report:** No report.

**Board of Governors Committee Reports:** No report.

**Executive Session:** None.

Ms. Shelia Johnson asked to amend the agenda to allowing the auditors to present first. Mr. Ball made the motion to amend the agenda. Mr. Knight seconded the motion. There was no further discussion and the motion carried unanimously.

**Audit Review:** Mr. Chris Deweese from Suttle and Stalnaker reviewed the audit report for the Board members and entertained questions. The college is in compliance.

Mr. Deweese reviewed the management letter with the Board members and entertained questions.

**Financial Report:** Ms. Johnson reviewed the October and November 2007 financial statements and answered questions.

Mr. David Nalker made the motion to approve the October and November 2007 financial reports. Mr. Ball seconded the motion. There was no further discussion and the motion carried unanimously.

Ms. Johnson told the Board members she requested the field work for the Financial Aid audit be completed spring 2009.

### **Unfinished Business**

**Update of Student Grades:** Dr. Harry Faulk reported that 40 students remain on the list discussed in prior meetings on this topic. The cause of the problem has been identified and a solution has been developed.

**Title III RFP Update:** Ms. Carolyn Sizemore reported on the status of the Title III grant. If New River receives the \$2 million grant, it would be distributed over a five year period. The grant will focus on student support services.

Ms. Sizemore stated the college needs to do a better job retaining students. An early alert system should be implemented to identify students who need assistance.

Ms. Sizemore affirmed the need to implement a center for teaching excellence as well as offer more developmental education classes to students. By concentrating on these projects, New River will be a stronger institution.

**Policies and Procedures:** On hold due to Ms. Elizabeth Belcher's absence.

**Facilities Update:** Mr. William Loope reported that negotiations are moving forward in partnership with the WVCTC systems office to create instructional space in Mercer County for a manufacturing program.

Mr. Loope announced bids to place a new modular building on the Nicholas County campus opens February 14. The current modular building will be remodeled for a classroom, with enhancements to the exterior of the building.

Mr. Loope stated that the return of the Greenbrier Valley campus student activities building has created interest. We expect an announcement in the near future concerning funding for the building.

Mr. Loope confirmed that a meeting would be held soon about the new Beaver campus. He reported that there was a line item in the governor's budget to fund a bond issue for the community colleges. The Governor feels that he can endorse the bond and the legislators are asking us to think positively. Dr. Ted Spring added that a 50,000 square foot building would cost \$12.5 million.

### **New Business**

**President's Report:** Dr. Spring reviewed his report with the Board members. He stated that the 2006/2007 annual report was completed and ready for distribution.

Dr. Spring has been active with our Legislators over the past several months requesting funding for the college. He stated that the Governor would not support peer equity funding for community colleges. Dr. Spring visited with members of the Higher Education Policy Commission Research Department to correct several errors in the 2007 Higher Education Report Card. Dr. Spring reported headcount for the fall semester at 2,694.

Dr. Spring reported that he would be part of a panel discussing Assessment in Higher Education on February 29 at the Higher Education Day at the Legislature. He was also invited by the Secretary of Education to participate in a conference discussing articulation agreements. Twenty presidents from across the country were selected to participate.

**Foundation:** Mr. Loope stated his monthly report was included in the Board Packet.

The feasibility study for a capital campaign was completed. The Clements Group will report the results within the coming week to Administration. The group will attend the next Foundation Board meeting to report results. Mr. Loope requested that The Clements Group be included on the March agenda to review the results.

Mr. Loope reported that the Scholarship Committee met to award funds. The scholarship fund has increased \$100,000 this year not including interest earnings. Mr. Loope received an opportunity to participate in a Challenge Grant for \$8,000. If the college raises \$4,000, it will receive the \$8,000, for a total of \$12,000.

### **College-wide Reports**

**Vice President and Chief Academic Officer:** Dr. Faulk stated his monthly report was included in the packet. He highlighted that as of today, New River's headcount was 1,804 with FTE of 1,351.8.

Dr. Faulk announced that Dr. Shirley Davis and Dr. Lucie Refsland were nominated by their peers for the NISOD award, an award to recognize excellence in teaching.

Dr. Faulk reported that the college received the final report from the Higher Learning Commission. He asked that the report to be sent to a reader's panel at the Higher Learning Commission. The final decision on reaffirmation will be made in April.

Dr. Faulk introduced Mr. Greg Shrewsberry as the new interim Dean on the Bluefield campus of New River.

Dr. Faulk reported that as of January 2, New River has its own email server independent from Bluefield State College.

### **Deans/Directors**

Ms. Carolyn Sizemore announced she has two new staff members on the Beckley campus. Ms. Bonita Mitchell was hired as a Student Program Advisor. Mr. John Mark Walkup is serving as an Assistant Dean for the Beckley campus while Ms. Sizemore works on the Title III grant.

Mr. Greg Shrewsberry reported that the Bluefield campus had a slight increase in enrollment for the spring 2008 semester.

Dean Michael Palm reported on the coordination of the Higher Education Day at the Legislature.

Mr. Roger Griffith reported that he is working on an associate degree Machine Tool Tech Program. He is working on a hospitality pilot project with the Greenbrier Resort. He stated that Snowshoe Resort expressed interest in the program as well.

Chairman Farley introduced Father Tom Acker from Forward Southern West Virginia. Father Acker reported that he was attempting to secure funds for a third building to house education opportunities at the Higher Education Center.

Mr. Chris Mendoza distributed a petition of student concerns regarding the Interactive Video Network (IVN). Dr. Spring asked Mr. Mendoza to meet with Dr. Faulk concerning the IVN system.

Dr. Spring reminded the Board members of the Retreat schedule for the next day.

The next Board of Governors meeting is scheduled at the Beckley Campus on Thursday, March 6, 2008, 6:45 p.m.

Mr. Ball made a motion to adjourn the meeting. Ms. Leslie Baker seconded the motion. There was no further discussion and the motion carried unanimously.

The meeting adjourned at 9:07 p.m.

Respectfully submitted,

Lori Midkiff