



**Board Meeting Minutes**  
**New River Community and Technical College**  
**Appalachian Room**  
**Mountaineer Conference Center**  
**Country Inn and Suites**  
**2120 Harper Road, Beckley, WV 25801**  
**February 3, 2012**  
**6:00 p.m.**

**Board Members Present**

Leslie Baker, Chair; David Nalker, Secretary; Robert Farley, Immediate-Past Chair; Deborah Hill; Marilyn Leftwich; Al Martine; E. T. Smith; Susie Atkins, Classified Staff Representative; John Mark Walkup, Faculty Representative; and Karen Sparks, Student Representative

**Board Member(s) Absent**

Edward Knight, Vice Chair

**College Employees Present**

Elizabeth Belcher, Steve Benson, Harry Faulk, Lisa Hatcher, Bill Loope, Lori Midkiff, Ted Spring, President, and Leah Taylor, Steve Wise, Allen Withers

**Guest(s)**

Chris DeWeese, Barbara Banks and Marcus Wilkes

The meeting was called to order at 6:07 pm.

Ms. Baker opened the meeting and welcomed everyone. A quorum was established.

Ms. Baker called for approval of the minutes for the December 2, 2011 meeting. Ms. Leftwich made the motion to approve the minutes as presented; Mr. Farley seconded the motion. The motion carried.

Ms. Baker called for approval of the minutes for the January 19, 2012 meeting. Ms. Leftwich made the motion to approve the minutes as presented; Mr. Farley seconded the motion. The motion carried.

**New Business**

Mr. DeWeese from Suttle and Stalnaker presented New River's audit review.

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**Mercer County Campus**  
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**Nicholas County Campus**  
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Ms. Baker called for a motion to approve the New River audit as presented by Mr. DeWeese. Mr. Nalker made a motion to approve the New River audit as presented; Dr. Walkup seconded the motion. The motion carried.

### **Executive Session**

Ms. Baker called for a motion to enter into Executive Session. Mr. Nalker made a motion to enter into Executive Session; Mr. Farley seconded the motion. Executive Session began at 6:35 pm.

Ms. Baker called for a motion to conclude Executive Session and return to the regular meeting. Dr. Walkup made a motion to conclude Executive Session and return to the regular meeting; Mr. Farley seconded the motion. The regular meeting convened at 6:55 pm.

### **Financial Report**

Mr. Benson reviewed the financial report for November 2011.

Mr. Nalker moved to accept the November 2011 Financial Report as presented; Mr. Farley seconded the motion. The motion carried.

Mr. Benson reviewed the financial report for December 2011.

Mr. Nalker moved to accept the December 2011 Financial Report as presented; Ms. Leftwich seconded the motion. The motion carried.

### **Unfinished Business**

#### **Approval of Operating Rules**

Ms. Taylor presented Operating Rule 16 (OR-16) – Computer Use for approval.

Dr. Walkup made a motion to approve Operating Rule 16 (OR-16) – Computer Use as presented; Mr. Farley seconded the motion. The motion carried.

Ms. Taylor presented Operating Rule 17 (OR-17) – Sexual Harassment for approval.

Mr. Nalker made a motion to approve Operating Rule 17 (OR-17) – Sexual Harassment as presented; Ms. Leftwich seconded the motion. The motion carried.

Ms. Taylor presented Operating Rule 18 (OR-18) – Bookstores and Textbooks for approval.

Dr. Walkup made a motion to approve Operating Rule 18 (OR-18) – Bookstores and Textbooks as presented; Ms. Leftwich seconded the motion. The motion carried.

**President's Report**

Dr. Spring reviewed several items from his written report.

Dr. Faulk reviewed information concerning the Higher Learning Commission Reaffirmation.

Mr. Benson reviewed capital project information.

**College-wide Reports**

The college-wide reports were given by Harry Faulk, Executive Vice President and Chief Academic Officer; Bill Loope, Vice President of Institutional Advancement and Workforce Education; Stephen Benson, Vice President for Finance and Administration; Allen Withers, Vice President for Student Services; Elizabeth Belcher, Director of Communications, Leah Taylor, Director of Human Resources and Process Improvement; Steve Wise, Dean of the Mercer County Campus; Lisa Hatcher, Director for the Advanced Technology Center. All reports were written and included in the Board packets.

The next Board of Governors meeting is scheduled for Tuesday, March 6, at 6:00 p.m. in Beckley.

Mr. Farley made a motion to adjourn the meeting; Ms. Leftwich seconded the motion. The motion carried.

The meeting adjourned at 8:50 pm.

Respectfully submitted,

Lori Midkiff