



Board Meeting Minutes
New River Community and Technical College
Black Knight Country Club
2400 South Kanawha Street, Beckley, WV 25801
December 2, 2011
6:00 p.m.

Board Members Present

Leslie Baker, Chair; Edward Knight, Vice Chair; David Nalker, Secretary; Robert Farley, Immediate-Past Chair; Al Martine; E. T. Smith; and Susie Atkins, Classified Staff Representative

Board Member(s) Absent

Deborah Hill; Marilyn Leftwich; John Mark Walkup, Faculty Representative and Karen Sparks, Student Representative

College Employees Present

David Ayersman, Vanessa Bailey, Elizabeth Belcher, Stephen Benson, Mohammed Boulali, Steve Butler, Karen Carter-Harvey, Joseph Connard, Heike S. Culicerto, Michael Curry, Cindy Dalton, Jamie Dalton, Robert Davis, Shirley Davis, Lisa DeLilly, Barbara Elliott, Peggy Epling, Tracy Evans, Dara Fann, Harry Faulk, Jason Garris, Grace Griffin, Roger Griffith, Rebecca Handy, Twana Jackson, Rachel Kelly, William Loope, Lisa Matherly, Renae McGinnis, Lori Midkiff, John Mullens, Joanie Newman, Amanda Parkulo, Donna Polk, Lucie Refsland, Libby Rogers, Adrian Scott, Carolyn Sizemore, Janie Smith, Jill Redden-Holliday, Ted Spring, President, Leah Taylor, Karen Tully, Patrick Vance, Brad Veneri, Mike Williams, Maxine Willis, Steve Wise, and Allen Withers

Guest(s)

Harvey Atkins, Casey Baber, Mike Belcher, Christy Benson, Christy Butler, Joe Culicerto, Marie Davis, Debbie Curry, David Elliott, Don Epling, Jason Evans, Karen Faulk, Dan Griffin, Susan Griffith, Bill Handy, Mike Harvey, Guy Holiday, Enas Khalaf, Vernon Knight, Roger Matherly, Bruce McGinnis, Susie Nalker, Charlotte Neilan, George Neilan, Ellen Sawyers, Lynn Sheik, John Smarr, David Smith, Andrea Spring, Jackson Tully, Jodie Veneri, Becky Wise, and Mary Withers.

The meeting was called to order at 6:05 pm.

Ms. Baker opened the meeting and welcomed everyone. A quorum was established.

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Ms. Baker called for approval of the minutes for the October 6, 2011 meeting. Mr. Nalker made the motion to approve the minutes as presented; Mr. Farley seconded the motion. The motion carried.

Executive Session

Ms. Baker called for a motion to enter into Executive Session. Mr. Nalker made a motion to enter into Executive Session; Mr. Farley seconded the motion. Executive Session began at 6:10 pm.

Ms. Baker called for a motion to conclude Executive Session and return to the regular meeting. Mr. Nalker made a motion to conclude Executive Session and return to the regular meeting; Mr. Farley seconded the motion. The regular meeting convened again at 6:40 pm.

Financial Report

Mr. Benson reviewed the financial report for September 2011.

Mr. Nalker moved to accept the September 2011 Financial Report as presented; Ms. Atkins seconded the motion. The motion carried.

Mr. Benson reviewed the financial report for October 2011.

Mr. Nalker moved to accept the October 2011 Financial Report as presented; Mr. Farley seconded the motion. The motion carried.

Unfinished Business

There was not any Unfinished Business for this meeting.

New Business

Classified Staff Report

Ms. Midkiff presented information for the Classified Staff.

Faculty Senate Report

Dr. Mullens presented information for the Faculty Senate.

Approval of Operating Rules for 30-Day Comment

Ms. Taylor presented Operating Rule 16 – Computer Use to go out for 30-Day comment.

Mr. Martine made a motion to approve Operating Rule 16 – Computer Use to be sent out for 30-Day comment; Ms. Atkins seconded the motion. The motion carried.

Ms. Taylor presented Operating Rule 17 – Sexual Harassment to go out for 30-Day comment.

Mr. Nalker made a motion to approve Operating Rule 17 – Sexual Harassment to be sent out for 30-Day comment; Mr. Farley seconded the motion. The motion carried.

Ms. Taylor presented Operating Rule 18 – Bookstores and Textbooks to go out for 30-Day comment.

Ms. Atkins made a motion to approve Operating Rule 18 – Bookstores and Textbooks to be sent out for 30-Day comment; Mr. Nalker seconded the motion. The motion carried.

President's Report

Dr. Spring reviewed several items from his written report.

Higher Learning Commission Reaffirmation of Accreditation

Dr. Faulk reviewed information concerning the Higher Learning Commission Reaffirmation of Accreditation.

College-wide Reports

The college-wide reports were given by Harry Faulk, Executive Vice President and Chief Academic Officer; Bill Loope, Vice President of Institutional Advancement and Workforce Education; Stephen Benson, Vice President for Finance and Administration; Allen Withers, Vice President for Student Services; David Ayersman, Vice President and Chief Technology Officer; Elizabeth Belcher, Director of Communications, Leah Taylor, Director of Human Resources and Process Improvement; Carolyn Sizemore, Dean of the Beckley and Raleigh County Campuses and Title III Coordinator; Roger Griffith, Dean of the Greenbrier Valley Campus; Steve Wise, Dean of the Mercer County Campus. All reports were written and included in the Board packets.

The next Board of Governors meeting is scheduled for Thursday, February 2, at 6:00 p.m. location to be determined.

Mr. Martine made a motion to adjourn the meeting; Mr. Nalker seconded the motion. The motion carried.

The meeting adjourned at 7:00 pm.

Respectfully submitted,

Lori Midkiff