



Board Meeting Minutes
New River Community and Technical College
Center for Rehabilitation Sciences and Medical Assisting Education
109 E. Main Street, 527 Odd Road, Beckley, WV 25801
Thursday October 3, 2013
6:00 pm

Board Members Present

David Nalker Chair; Leslie Baker, Vice Chair; Deborah Hill, Secretary, Robert Farley, Immediate-Past Chair; Marilyn Leftwich; Shirley Runyon, Susie Atkins, Classified Staff Representative, and Tim Hofmann, Faculty Representative

Board Member(s) Absent

Justin Rader, Student Representative, Edward Knight, Al Martine

College Employees Present

Lora Atkins, Vanessa Bailey, Shirley Davis, Carry DeAtley, Lisa DeLilly, Barbara Elliott, Roger Griffith, Fran Hash, Renae McGinnis, Jessica Porter, Bob Runyon, Janie Smith, Bruce Sneiderman, Karen Tully, L. Marshall Washington, President, and Joycie Wawiye

Guest(s)

Jennifer Greathouse, Myrissa Grose, Kayla Hughes, Jasmine Maniece, Sarah Shuck, Michael Vass, Carter Family Foundation Scholarship Recipients, Jeff Carmichael, Carter Family Foundation Representative.

The meeting was called to order at 6:05 pm.

Mr. Nalker opened the meeting and welcomed everyone. A quorum was established.

Dr. Washington introduced the Carter Family Foundation Scholarship Recipients.

Mr. Nalker called for approval of the minutes for the September 5, 2013 meeting. Mr. Farley made the motion to approve the minutes as presented; Ms. Baker seconded the motion. The motion carried.

Mr. Nalker called for approval of the minutes for the September 23, 2013 meeting. Ms. Leftwich made the motion to approve the minutes as presented; Mr. Farley seconded the motion. The motion carried.

Financial Report

Mr. Benson reviewed the Financial Report for September 2013.

Ms. Adkins made a motion to approve the September 2013 Financial Report; Mr. Hoffman seconded the motion. The motion carried.

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Unfinished Business

None at this time.

New Business**Approval of Operating Rules for 30 Day Comment**

Ms. Taylor reviewed Operating Rule No. 20: Personnel Development.

Ms. Leftwich made a motion to approve Operating Rule No. 20: Personnel Development to be sent out for 30 Day Comment as presented; Ms. Hill seconded the motion. The motion carried.

Ms. Taylor reviewed Operating Rule No. 21: Travel.

Mr. Farley made a motion to approve Operating Rule No. 21: Travel to be sent out for 30 Day Comment as presented; M. Leftwich seconded the motion. The motion carried.

President's Report

Dr. Washington reviewed his report.

Enrollment Management Plan

Dr. Withers presented the enrollment management plan.

Funds Owed – Bluefield State College

Dr. Washington presented information concerning the funds owed to Bluefield State College.

President's Contract – Moving Expenses

Dr. Washington presented information concerning his moving expenses.

Possible Executive Session under the Authority of WV Code §6-9A

Mr. Nalker called for a motion to enter into Executive Session under the authority of WV Code §6-9A-4 to discuss the following: Greenbrier County Commission Ruling and Appraisal of College Properties. Mr. Farley made motion to enter into Executive Session under the authority of WV Code §6-9A-4 to discuss the following: Greenbrier County Commission Ruling and Appraisal of College Properties; Ms. Baker seconded the motion. The motion carried. Executive Session began at 7:10 p.m.

Mr. Nalker called for a motion to conclude Executive Session and return to the regular meeting. Ms. Baker made a motion to conclude Executive Session and return to the regular meeting; Ms. Runyon seconded the motion. The motion carried. The regular meeting convened at 7:40 pm.

The next Board of Governors meeting is scheduled for Thursday, November 14 at 6:00 p.m. at the Advanced Technology Center, Ghent, WV

Ms. Adkins made a motion to adjourn the meeting; Mr. Farley seconded the motion. The motion carried.

The meeting adjourned at 7:40 pm.

Respectfully submitted,

Janie Smith Executive Secretary to the VP of Student Services