



Board of Governors

Minutes, Regular Board Meeting

Location: Greenbrier Valley Campus		Date/Time: August 2, 2007; 6:45 p.m.	
Members Present	Capacity	Guests/Presenters	Affiliation
1. Robert Farley 2. Leslie Baker 3. Kay Carpenter 4. Edward D. Knight, III 5. Christopher Mendoza 6. Jeremy Ball 7. David Nalker 8. Vickie Nutter	Chair Vice Chair Secretary Member Member-Student Member-Staff Member Member	Lori Midkiff Elizabeth Belcher Sheila Johnson Libby Rogers Ted Spring Michael Palm Roger Griffith Carolyn Sizemore Harry Faulk Rena McGinnis Mike Williams Timothy Word Bill Loope Leah Taylor Lucie Refsland Donretta Jo Marcy John Mullens Greg Shrewsberry	New River New River New River/BSC New River New River, President New River New River New River New River New River New River New River New River New River/BSC New River Guest New River New River
		Members Absent	
		Gerald Hough Marilyn Leftwich William Sherwood	Board Member Board Member Board Member

The meeting was called to order at 6:48 p.m. by Mr. Robert Farley, Chairman.

Chairman Robert Farley called for approval of the minutes for June 7, 2007. Mr. Edward Knight made the motion to approve the minutes as presented. Mr. Jeremy Ball seconded the motion. There was no further discussion and the motion carried unanimously.

Chairman's Report: Chairman Farley thanked those in attendance for coming. He reported that he attended the groundbreaking ceremony for the new City of Lewisburg Library located on the Greenbrier Valley Campus. Chairman Farley informed the Board

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that he met with Dr. Jo Lynn Digranes, the Chair of the Visitation Team, from the Higher Learning Commission. He reminded everyone of the importance of accreditation and asked that accreditation remain the number one priority for the college.

Chairman Farley suggested that all Board meetings be concluded around 8:30 p.m., if possible. He encouraged college officials to submit written reports to reduce meeting time. However, Chairman Farley indicated that special items of interest could and should be presented.

Board of Governors Committee Reports: No report.

Executive Session: Mr. David Nalker made the motion to enter into Executive Session. Mr. Jeremy Ball seconded the motion. Executive Session started at 6:53 p.m.

At 7:19 p.m. the regular meeting continued.

Financial Report: Ms. Johnson apologized for the financial reports not being included in the Board packets. Ms. Lori Midkiff distributed the reports to the Board members. Ms. Johnson reviewed the April and May reports. Next month the Board members will receive the Year-of-the-Year Report.

Ms. Johnson asked for the Financial Reports for April and May be approved as presented. Ms. Vickie Nutter made the motion to accept the Financial Reports as presented. Ms. Leslie Baker seconded the motion. There was no further discussion and the motion carried unanimously.

Unfinished Business: Ms. Elizabeth Belcher asked to remove from this evening's agenda, the policies presented for approval pending additional review and modification. Mr. Knight made a motion that No. 41 Structure of the Board of Governors, Policy A.300 Policies and Procedures for Submission of Grant Applications, Policy A.400 Fundraising Policies and Guidelines, and Policy A.700 "Name" a Building or Others Facility. Mr. Ball seconded the motion. There was no further discussion and the motion carried unanimously.

New Business

Technology Update: Dr. Harry Faulk distributed a written from Dr. David Ayersman. Dr. Ayersman will give a presentation at the next meeting of the Board. The College is implementing Vista and Office 2007. The College URL has been changed from nrctc to newriver. Email addresses will change as well.

Dr. Spring stated that this change is consistent with the marketing plan. Chairman Farley asked if the list that Ms. Midkiff sent him had the new addresses. A new revised list with the new addresses will be sent out.

Special Fee Approval: Pocahontas County Wood Program: Mr. Roger Griffith gave the background. The College is working with a Pocahontas County firm which specializes in the fabrication of high-end, specialized wood furniture. Mr. Griffith said the college will offer both a certificate and an associate degree program. The certificate program has been developed.

Mr. Knight made the motion to approve the special fee for this program. Ms. Nutter seconded the motion. There was no further discussion and the motion carried unanimously.

Ms. Nutter asked for an update on new college programs at the next meeting. Dr. Faulk stated that he would obtain that information. Ms. Kay Carpenter asked for this to be put on the next Board agenda.

President's Report: Dr. Spring distributed his report to the Board members.

Ms. Carpenter asked for an update on the Public Higher Education Center. Dr. Spring reported the Center has several challenges that are being worked through before the Center opens including furniture, phones, computer lines/hook-ups, etc. Ms. Carpenter asked if there were any written agreements in place for the PHEC. Dr. Spring stated that there are no written agreements at this point. Dr. Faulk talked about the student transient form and explained how it would work along with the tuition and fee charges.

Foundation: Mr. Loope reported on continuing efforts to create the new Foundation.

College-wide Reports

Accreditation: Ms. Libby Rogers reviewed the Accreditation Newsletter and reported on the progress of the accreditation work. She stated the meeting with the Visiting Team Chair went extremely well. The Board members will be meeting with the visiting team September 24.

Ms. Rogers stated she sent out the notice to the community for "Third Party Comment" regarding the operation of the college and the programs and services offered. Comments are to be sent directly to the Higher Learning Commission. Ms. Rogers reviewed the eleventh version of the Self-Study Report with the Board. Mr. Knight asked if the Self-Study would be on the agenda of the next meeting for approval. Ms. Rogers said, yes.

Vice President and Chief Academic Officer: Three new faculty members have joined New River: Mr. Jerry Dale, Ms. Terri Armentrout, and Ms. Anita Stapleton. Ms. Annette Billups is our new Director of Human Resources.

Deans/Directors: Written reports were submitted by each Dean and Director.

Dean Michael Palm reviewed the draft of the Enrollment Management Report. He asked that suggestions be emailed to him.

Ms. Carolyn Sizemore discussed the Student Government project with the Humane Society which helped place 17 dogs as well as paying for surgery and other services.

Mr. Griffith reported the Greenbrier Valley Campus received an LPN grant for Pocahontas County. Also, the campus received a grant from the Hallowell Foundation for \$10,000 to help with classroom improvements.

The next Board of Governors meeting is scheduled for the Bluefield Campus of New River Community and Technical College on Thursday, September 6, 2007, 6:45 p.m.

Mr. Nalker motioned to adjourn the meeting. Mr. Knight seconded the motion. There was no further discussion and the motion carried unanimously. The meeting adjourned at 8:40 p.m.

Respectfully submitted,

Lori Midkiff