



**Board Meeting Minutes  
New River Community and Technical College  
Appalachian Room  
Mountaineer Conference Center  
Country Inn and Suites  
2120 Harper Road, Beckley, WV 25801  
June 12, 2012  
6:00 p.m.**

**Board Members Present**

Leslie Baker, Chair; Edward Knight, Vice Chair; David Nalker, Secretary; Deborah Hill; Marilyn Leftwich; Al Martine; Susie Atkins, Classified Staff Representative; and John Mark Walkup, Faculty Representative

**Board Member(s) Absent**

Robert Farley, Immediate-Past Chair; E. T. Smith; and Karen Sparks, Student Representative

**College Employees Present**

Elizabeth Belcher, Steve Benson, Harry Faulk, Lisa Hatcher, Bill Loope, Lori Midkiff, Ted Spring, President, Allen Withers, Lucie Refsland, Carolyn Sizemore, Barbara Elliott, Renae McGinnis, and Joanie Newman

**Guest(s)**

Rick Barbero, Joanna Post, Andrea Spring, Xavier Strain, Shannon Strain, Isaiah Strain, Xavier Strain III, Xavier Strain Sr., and Barbara Strain.

The meeting was called to order at 6:15 pm.

Ms. Baker opened the meeting and welcomed everyone. A quorum was established.

Ms. Baker called for approval of the minutes for the May 10, 2012 meeting. Ms. Leftwich made the motion to approve the minutes as presented; Mr. Knight seconded the motion. The motion carried.

Ms. Baker called for approval of the minutes for the May 30, 2012 meeting. Ms. Atkins made the motion to approve the minutes as presented; Ms. Leftwich seconded the motion. There was discussion. Dr. Walkup asked to share his observations about the minutes presented. He had an issue with action item for the May 30 Special meeting. Dr. Walkup stated he would like to have had the terms of the contract presented to the board members prior to the vote. The motion carried.

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Dr. Walkup also questioned the April 18 and 25 meeting minutes. He requested the minutes be amended to reflect Dr. Perkins was not the only outside consultant. Dr. Walkup asked to have tonight's minutes reflect the entire the board should have been informed about the decision to have Dr. Perkins as a consultant.

### **Executive Session**

Ms. Baker called for a motion to enter into Executive Session to discuss property. Mr. Nalker made a motion to enter into Executive Session; Ms. Atkins seconded the motion. Executive Session began at 6:29 pm.

Ms. Baker called for a motion to conclude Executive Session and return to the regular meeting. Mr. Nalker made a motion to conclude Executive Session and return to the regular meeting; Ms. Leftwich seconded the motion. The regular meeting convened at 7:03 pm.

### **Financial Report**

Mr. Benson reviewed the Financial Report for April 2012.

Mr. Nalker moved to accept the April 2012 Financial Report as presented; Dr. Walkup seconded the motion. The motion carried.

Mr. Benson reviewed the Financial Report for May 2012.

Dr. Walkup moved to accept the May 2012 Financial Report as presented; Ms. Hill seconded the motion. The motion carried.

### **Unfinished Business**

None at this time.

### **New Business**

#### **Phi Theta Kappa Scholarship Award**

Dr. Refsland and Dr. Spring presented Ms. Joanna Post with the New Century Scholar Award.

### **Election of Officers**

Ms. Baker called for nominations for the position of Chair. Mr. Knight moved to nominate Ms. Baker for Chair. Dr. Walkup moved to close nominations; Ms. Leftwich seconded the motion. The board members cast their votes. The motion carried. Ms. Baker was elected as the Board Chair.

Ms. Baker called for nominations for the position of Vice Chair. Mr. Nalker moved to nominate Mr. Knight for Vice Chair. Dr. Walkup moved to close nominations; Ms. Leftwich seconded the motion. The board members cast their votes. The motion carried. Mr. Knight was elected as the Board Vice Chair.

Ms. Baker called for nominations for the position of Secretary. Mr. Knight moved to nominate Mr. Nalker for Secretary. Dr. Walkup made the motion to close nominations; Ms. Leftwich seconded the motion. The board members cast their votes. The motion carried. Mr. Nalker was elected as the Board Secretary.

### **Installation of New Board Members**

Ms. Susie Atkins administered the Oath of Office for the new Student Representative, Mr. Xavier Strain.

### **Recognition**

Ms. Baker presented a resolution for Ms. Karen Sparks for her service as Board Member.

Mr. Nalker made a motion to accept the service resolution for outgoing Board member Ms. Karen Sparks as presented; Mr. Knight seconded the motion. The motion carried.

### **Proposed Board Meeting Schedule**

Dr. Spring presented the proposed Board Meeting schedule for FY 2011-2012.

Mr. Knight made a motion to accept the proposed Board Meeting schedule for FY 2011-2012 as presented, but remove the July 7 meeting; Ms. Leftwich seconded the motion. The motion carried.

### **Strategic/Operational Plan**

Ms. McGinnis reviewed the Strategic/Operational Plan.

Dr. Walkup made a motion to accept the Strategic/Operational Plan as presented; Mr. Nalker seconded the motion. The motion carried.

### **President's Report**

Dr. Spring reviewed several items from his written report.

### **College-wide Reports**

The college-wide reports were given by Harry Faulk, Executive Vice President and Chief Academic Officer; Bill Loope, Vice President of Institutional Advancement and Workforce Education; Stephen Benson, Vice President for Finance and Administration; Allen Withers, Vice President for Student Services; Elizabeth Belcher, Chief Communications Officer; Carolyn Sizemore, Beckley Campus Dean; Lisa Hatcher, Director of the Advanced Technology Center. All reports were written and included in the Board packets.

The next Board of Governors meeting is scheduled for Thursday, August 2, at 6:00 p.m. on the Nicholas County Campus.

Mr. Martine made a motion to adjourn the meeting; Ms. Leftwich seconded the motion. The motion carried.

The meeting adjourned at 8:50 pm.

Respectfully submitted,

Lori Midkiff