



NEW RIVER COMMUNITY AND TECHNICAL COLLEGE
BOARD OF GOVERNORS
Minutes, Regular Board Meeting

Location: Beckley Campus

Date/Time: September 1, 2005; 6:45 pm

Members Present	Capacity	Guests/Presenters	Affiliation
1. Leslie Baker	Member	Susie Atkins	NRCTC
2. Terri Baker	Staff Rep	John Barnes	Chair, BSC BOG
3. William Blake	Member	Libby Belcher	NRCTC
4. Kay Carpenter	Member	Felica Blanks	NRCTC
5. Robert Farley	Member	Carolyn Browning	NRCTC
6. Gerald Hough	Faculty Rep	Roger Griffith	NRCTC
7. Edward Knight	Chair	Mary Igo	NRCTC
8. Marilyn Leftwich	Member	Shelia Johnson	BSC
9. David Nalker	Member	Donna Lewis	NRCTC
10. Vickie Nutter	Member	John Mullens	NRCTC
11. William Sherwood	Vice-Chair	Willis Nordlund	NRCTC
		Michael Palm	NRCTC
		Jessica Phares	NRCTC
		Lizabeth Rogers	NRCTC
		Greg Shrewsbury	NRCTC
		Carolyn Sizemore	NRCTC
		Mike Williams	NRCTC
		Dr. Ted Spring	Guest
		Mrs. Andrea Spring	Guest

Members Absent

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| 1. Marilyn Kiddle | Student Rep |
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Mr. Edward Knight called the meeting to order at 6:45 pm.

Mr. Gerald Hough made a motion to approve the minutes of July 7, 2005. The motion was seconded by Ms. Marilyn Leftwich and motion was carried. Mr. Hough then made a motion to approve the minutes for the August 15, 2005 meeting with the following amendment to the third and fourth sentences of the second to last paragraph on page 2 of the minutes, which will read as corrected: This rather low ceiling sometimes causes significant problems in the efficient operation of the two Colleges. This motion was seconded by Ms. Leftwich and motion was carried.

Mr. Knight then began a discussion of proposed meeting dates for the remainder of the 2005-06 academic year. Ms. Carpenter asked if it were necessary for the board to continue meeting on a monthly basis. Mr. Knight suggested that the board should continue to meet monthly for the next few months with a new President beginning his assignment and then determine what schedule would be most appropriate at a later time. Mr. Hough suggested that this issue be put on the faculty/staff list serve for more input. Mr. John Barnes cautioned that based upon his experience as Chair of the BSC Board of Governors that quarterly meetings might compromise

the board's ability to fulfill its responsibilities and that the board not adopt a quarterly meeting schedule. Mr. Knight then suggested that the board continue this discussion at the next meeting. If the board continues with monthly meetings, the following were listed as future meeting dates: October 6; November 3; December 1; January 5; February 2; March 2; April 6; May 4; and June 1.

Mr. William Blake then read a resolution recognizing the many days of volunteer service given by the Search Committee for the President's position. Mr. Hough made a motion to approve the resolution. This motion was seconded by Ms. Carpenter and motion was carried.

The Board then congratulated and gave their appreciation to Dr. Felica Blanks for her role in leading the college's successful accreditation effort and for her leadership as Interim President of the college. The Board also thanked Mr. Barnes for his service to both BSC and NRCTC.

The Board then welcomed Ted and Andrea Spring as guests for the meeting.

Ms. Shelia Johnson then presented some new NRCTC merchandise that is available at the campus bookstores and encouraged both board members and staff members to consider purchasing some of these items at their convenience. Ms. Johnson then presented data that compared NRCTC to other state community and technical colleges with respect to tuition/fees and state appropriations and with respect to state appropriations per student FTE.

Ms. Johnson then discussed potential salary increases with respect to the salaries at NRCTC and discussed the Mercer System with respect to classified salaries. She mentioned that these constraints must be considered when considering future pay raises. Ms. Johnson also reviewed NRCTC non-classified salaries.

Mr. Hough then made a motion to amend the previous resolution on the Search Committee to replace the name "Higher Education Policy Commission" with "WV Council for Community and Technical College Education". Ms. Vicki Nutter seconded the motion and motion carried.

Ms. Johnson then presented a Fee Planning Schedule for Academic Year 2005-06 for NRCTC and requested approval of the schedule. Mr. William Sherwood questioned the use of the term "certification fee" for Aries A+ and made a motion to substitute the term "course fee" instead. Ms. Carpenter seconded the motion and motion carried. Mr. Blake then made a motion to approve the Fee Planning Schedule as amended. Mr. David Nalker seconded the motion and motion carried.

Ms. Belcher then discussed the proposed change in purchasing procedures from the last meeting. The \$25,000.00 bid ceiling which was discussed is actually an approved State of WV purchasing guideline, therefore no action needs to be taken by the Board on this issue.

Ms. Donna Lewis then reviewed additional information on recruiting and marketing and asked if there were any questions on information submitted at the last meeting. After some discussion on various recruiting and marketing strategies, Mr. Hough then asked about the college web-site and stressed the need for someone to maintain and update it on a regular basis. As the college is building brand awareness, the need for an appealing and flexible site is crucial. Mr. Knight appointed the following persons to a committee to make recommendations regarding the college's web-site: Mr. Hough; Ms. Carpenter; Ms. Terri Baker; Ms. Leslie Baker; and Ms. Nutter.