



NEW RIVER COMMUNITY AND TECHNICAL COLLEGE
BOARD OF GOVERNORS
Minutes, Regular Board Meeting

Location: Beckley Campus

Date/Time: June 2, 2005; 6:50 pm

Members Present	Capacity	Guests/Presenters	Affiliation
1. Leslie Baker	Member	Susie Atkins	NRCTC
2. William Blake	Member	Ken Baker	NRCTC
3. Kay Carpenter	Member	Terri Baker	NRCTC
4. Robert Farley	Member	Libby Belcher	NRCTC
5. Gerald Hough	Faculty Rep	Felica Blanks	NRCTC
6. Mary Igo	Staff Rep	Roger Griffith	NRCTC
7. Marilyn Kiddle	Student Rep	Michael Lilly	NRCTC
8. Edward Knight	Chair	John Mullens	NRCTC
9. Marilyn Leftwich	Member	Michael Palm	NRCTC
10. David Nalker	Member	Lucie Refsland	NRCTC
11. Vickie Nutter	Member	Lizabeth Rogers	NRCTC
12. William Sherwood	Vice-Chair	Greg Shrewsberry	NRCTC
		Carolyn Sizemore	NRCTC
		Mike Williams	NRCTC

Members Absent

None

Chairman Edward Knight called the meeting to order at 6:50 pm. Because of the press of business, the minutes from the two board meetings in May were not yet prepared. At Chairman Knight's suggestion, the board members (by acclamation) dispensed with any action on the May meeting minutes, and will take up the matter at the next board meeting (07.07.2005).

Board members next took up the issue of the division of assets between NRCTC and Bluefield State College. Although the division of assets has, for the most part, proceeded without disagreement, three issues still remain unresolved: bond retirement, compensated absence liability, and Salisbury farm ownership. Following the procedure mandated by Senate Bill 448, Chairman Knight and John Barnes (a member of the NRCTC Board of Governors and chairman of the BSC Board of Governors) discussed signing a prepared memorandum detailing these unresolved issues; the memorandum was directed to Chancellor Michael Mullen (HEPC) and Chancellor James Skidmore (WVCCTCE). William Blake moved to adopt the suggestion, and Leslie Baker seconded the motion, which carried unanimously. The chairmen of the two boards then signed the memorandum and passed it to President Blanks for distribution.

President Felica Blanks then summarized the state of budget negotiations with BSC and with the legislature. The operating budget will likely come in at \$8.2 million (including revenue and state appropriations), of which about \$1.97 will go to BSC for contracted services. NRCTC will, however, receive about \$.371 from BSC for contracted services provided to baccalaureate students by NRCTC personnel. Regarding contracted services, President Blanks stated that the contract Memoranda of Agreement were still under revision, but that she expected to present the memoranda to board members at the July board meeting for first reading.

At this point some board members and guests returned to the issue of the division of assets. President Blanks pointed out that she would meet the following week with Chairman Knight, BSC President Albert Walker, and Sheila Johnson to finalize the details of the assets division, since the College had already received an HEPC overview of the process so far. Chairman Knight pointed out that the Salisbury farm would likely be transferred to NRCTC without difficulty, but that BSC would retain the right of first refusal, if NRCTC ever decided to sell the property. Gerald Hough asked if any significant resistance to the farm property transfer existed among BSC personnel, but President Blanks indicated that, with the one stipulation of first refusal, no one at BSC appeared to object to the property transfer. Chairman Knight pointed out that NRCTC might have to make a \$200,000 debt repayment to BSC, but that requirement wasn't yet determined one way or another.

Moving on to a related property transfer, Roger Griffith asked if we would receive rental income from the Department of Highways building, once it was also transferred to NRCTC. Chairman Knight indicated that the College would indeed receive the income, along with some back rental income presently held in the coffers of the County Building Commission. President Blanks pointed out BSC had agreed to cover the \$80,000 roof repair expense, rather than passing on that cost to NRCTC.

President Blanks then discussed various summer activities that the College has undertaken, including summer semester course offerings, Emerging Scholars, and Kids Kollege. She also mentioned that the college had undertaken the creation of a comprehensive advertising program, including print and electronic ads, billboards, and TV spots. She once more stressed the need to promote donations to the NRCTC Foundation among board members. Regarding staffing issues, President Blanks pointed out NRCTC had hired a part-time computer technician on the Beckley Campus, and that the College had advertised for various student services personnel on the same campus.

The board members next discussed some issues surrounding the transfer of property and the bond issue associated with the new library planned for construction adjacent to the Greenbrier Valley Campus (on land provided by the College). Some members of the state legislature have asked why there appears to be no action on this project. Chairman Knight pointed out that, in fact, some of the bond funds have already been deployed to further the project. Dr. Lucie Refsland asked for a brief description of NRCTC's involvement in the project. Chairman Knight pointed out that the College would have to have some sort of structured agreement with the county library system, because (for legal reasons) the College would have to retain some ownership in the new building because of the bond funding. Mr. Griffith pointed out that the agreement would likely cause a percentage ownership to inhere in NRCTC, determined by the total cost of the project.

Libby Belcher then announced that all Board of Governors policies now reflect the new NRCTC organizational structure, and that she would present administrative policies to the board members at a later meeting. Dr. John Mullens then presented the board members with the NRCTC promotion and tenure policy. He pointed out that NRCTC was required to develop its own policy, rather than carrying over the BSC policy. He also pointed out that, because of time constraints, the policy needed to be approved at the present board meeting. Chairman Knight asked if the policy were the same as promotion and tenure policies at other West Virginia community colleges. Dr. Mullens pointed out that the NRCTC policy was similar but not exactly the same. Lizabeth Rogers stated that the faculty committee drafting the policy had

used similar policies at BSC, Fairmont State College, and Marshall Community and Technical College as models. David Nalker then asked if the promotion and tenure policy was in any way related to the proposed reorganization of the College; Dr. Mullens stated that it was not. At that point, Mr. Hough moved that the Board accept the policy as written; Vickie Nutter seconded the motion, which passed.

President Blanks then announced that the board retreat would not likely occur until September, most likely September 16 and 17. She indicated that she would provide the board members with more details, once the retreat agenda was set. This announcement was followed by several updates by various NRCTC personnel (see the point papers attached hereto).

At 8:45, there being no more business before the Board, Mr. Hough moved that the meeting be adjourned; Marilyn Leftwich seconded the motion, which passed by acclamation.

Respectfully submitted,

Ken Baker
Educational Programs Manager

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