



**Board of Governors**

**Minutes, Regular Board Meeting**

<b>Location:</b> Beckley Campus		<b>Date/Time:</b> May 3, 2007; 6:45 p.m.	
<b>Members Present</b>	<b>Capacity</b>	<b>Guests/Presenters</b>	<b>Affiliation</b>
1. Edward D. Knight, III 2. Leslie Baker 3. Robert Farley 4. Donretta Jo Marcy 5. Marilyn Leftwich 6. Terri Baker 7. Gerald Hough 8. David Nalker 9. Vickie Nutter	Chair Member Member Member-Student Member Member-Staff Member-Faculty Member Member	Lori Midkiff Elizabeth Belcher Sheila Johnson Libby Rogers Ted Spring Michael Palm Roger Griffith Carolyn Sizemore Harry Faulk Renaë McGinnis Jeremy Ball Mike Williams Timothy Word Bill Loope Jessica Phares	New River New River New River/BSC New River New River, President New River New River New River New River New River New River New River New River New River New River
		<b>Members Absent</b>	
		Kay Carpenter William Sherwood	Board Member Board Member

The meeting was called to order at 6:49 p.m. by Edward D. Knight III, Chairman.

Chairman Knight called for approval of the minutes of April 6, 2007. He informed the Board members that the packets were missing pages two and four. These were provided to the Board. Chairman Knight asked the members if they would like to approve the minutes after reading them. They agreed to do so. Mr. Gerald Hough made the motion to approve the minutes as presented. Ms. Vickie Nutter seconded the motion. There was no further discussion and the motion carried unanimously.

**Chairman's Report:** No report.

**Executive Committee Resolution:** Chairman Knight asked to table the Executive Committee Resolution because he did not have the opportunity to review information concerning this matter. Mr. Hough stated that once an item has been tabled, as it was at the previous meeting, a motion needs to be made to bring forward the item for consideration. Mr. David Nalker moved to reopen the resolution discussion. Ms. Marilyn

[www.nrctc.edu](http://www.nrctc.edu)

**Central Administration**  
221 George Street, Suite 2  
Beckley, WV 25801  
304.929.5472  
304.929.5478 Fax

**Beckley Campus**  
167 Dye Drive  
Beckley, WV 25801  
304.255.5812  
304.255.5889 Fax

**Bluefield Campus**  
219 Rock Street  
Bluefield, WV 24701  
304.327.4071  
304.327.4072 Fax

**Greenbrier Valley Campus**  
101 Church Street  
Lewisburg, WV 24901  
304.647.6560  
304.647.6561 Fax

**Nicholas County Campus**  
6101 Webster Road  
Summersville, WV 26651  
304.872.1236  
304.872.3587 Fax

Leftwich seconded the motion. Mr. Hough opposed the reopening of the matter and asked that it be brought forth at the next meeting. Mr. Nalker withdrew his motion to reopen the matter. Ms. Leftwich seconded the withdrawal.

**Board of Governors Committee Reports:** No report.

**Executive Session:** There were no items for Executive Session.

**Financial Report:** Ms. Shelia Johnson reviewed the Financial Reports. Mr. Hough made the motion to accept the Financial Report as presented. Mr. Robert Farley seconded the motion. There was no further discussion and the motion carried unanimously.

**Tuition decision, WVCTCS:** Dr. Spring reported that the Council did not approve a tuition increase for New River. Only stand-alone institutions were approved for increases. The Council noted that tuition is higher than the national average. It is their desire to keep tuition as low as possible. Dr. Spring stated the Council did not want to discuss the lack of financial support from the state as a reason for increasing tuition.

**GASB:** Ms. Johnson reviewed the GASB information. PEIA will invoice the college for the amount due however; the college will not be required to pay it. Ms. Johnson asked for this explanation in writing from PEIA. She has yet to receive anything but a verbal answer.

**Budget and Memorandums of Agreement (MOA) Approval:** Ms. Johnson asked to have this item taken off the agenda for approval. She explained that the process is not finished. Ms. Johnson gave the following options for budget and MOA approval; 1. Allow Dr. Spring to complete the MOA process and approve for submission to the Council. 2. On Monday, May 21, hold a telephone conference to discuss the MOA and approve the budget. The materials will be sent out both electronically and by postal mail.

Mr. Hough made the motion to hold a special meeting on May 21 by conference call to review the MOA's and budget information and to receive a notification by email with attachments. Ms. Nutter seconded the motion.

Chairman Knight asked if anyone was opposed to Dr. Spring approving the MOAs. No Board member was opposed.

Mr. Hough amended his motion to have the May 21 meeting to approve the budget. Mr. Farley seconded the motion. There was no further discussion and the motion carried unanimously.

Board members will receive the documents by email and postal mail. The meeting is scheduled for 10 a.m. on May 21 by conference call.

Ms. Johnson also reviewed several budget items. She stated the items were in draft form, and the figures were not final. Ms. Johnson entertained questions.

## Unfinished Business

**Appointment of Member(s) for the Advisory Committee for the Lewisburg Library:** Mr. David Nalker in consultation with Dr. Spring suggested that Roger Griffith, Robert Coston, and Judith Stennett serve on the Advisory Committee representing the College. The Board members agreed with the appointment.

Chairman Knight announced that Ms. Terri Baker will no longer be representing the College on the Library Board of Trustees and a new representative from New River will need to be reappointed.

**Memorandum of Agreement – The Foundation and New River Community and Technical College:** Mr. Loope presented the revised Memorandum of Agreement between the Foundation and New River Community and Technical College. Mr. Hough made the motion to approve the Memorandum of Agreement for the Foundation. Ms. Nutter seconded the motion. There was no further discussion and the motion carried unanimously.

**Establishment of Academic Divisions and Division Chairs:** Dr. Faulk distributed the information at the last meeting. This was sent out for a 15-day comment period. There were no comments. Mr. Farley asked Ms. Libby Rogers if the Academic Divisions and Division Chairs would help with Accreditation. Ms. Rogers stated that the college needed to establish these positions to receive a higher level of approval from the Higher Learning Commission. Mr. Hough moved to approve the establishment of Academic Divisions and Division Chair positions. Ms. Nutter seconded the motion. There was no further discussion and the motion carried unanimously.

## New Business

**Proposed Board Meeting Schedule:** Chairman Knight presented the proposed meeting schedule for FY 2007-2008. Mr. Hough asked if the newly elected Board members were to attend the next meeting as a mentor session. Ms. Elizabeth Belcher stated they would be installed at the next meeting. There was discussion of not having a July meeting. Chairman Knight stated the July meeting would be left on the schedule and a decision would be made at the June meeting. Mr. Hough made the motion to accept the Board meeting schedule as presented. Ms. Nutter seconded the motion. There was no further discussion and the motion carried unanimously.

**President's Report:** Dr. Spring distributed his report to the Board members.

Ms. Belcher and Dr. Faulk reported on the graduation preparation. Dr. Faulk gave the history of the college mace and chain of office as the new pieces were unveiled. He also gave a history of the hoods. Ms. Belcher reminded everyone that the First Lady will be our commencement speaker.

## Campus-Wide Reports

**Accreditation Update:** Ms. Libby Rogers reviewed the accreditation newsletter and reported on the progress of the accreditation work. She asked Dr. Faulk to provide the mace and chain of office history for the resource room. Ms. Rogers reported on the

status of accreditation, dates when various items were due and what should be expected over the next several months.

### **Campus/Division Reports**

Dr. Faulk announced Mr. Hough's re-election to the Board as faculty representative and as Chair to the statewide Advisory Committee of Faculty. Dr. Spring announced Mr. Jeremy Ball's election to the Board as the Classified Staff representative. Dean Palm announced that Mr. Chris Mendoza was elected as the Student Board of Governors' representative.

Written reports were submitted by each Dean and Director.

Mr. Roger Griffith had no additional comments on his written report.

Dean Michael Palm reported he had been researching counseling services for students dealing with the tragedy that occurred at Virginia Tech. Chairman Knight suggested that the college should make a resolution concerning this tragedy. Dean Palm also introduced the new Beckley Campus Student Government President Timothy Word.

Ms. Carolyn Sizemore had no additional comments on her written report.

Ms. Renae McGinnis reported that she was working on several grants, two of which have been approved. She reported the Work Keys test was given on all four campuses this semester. Course evaluations have been distributed and should be completed this week.

Mr. Hough moved to adjourn the meeting. Ms. Leftwich seconded the motion. There was no further discussion and the motion carried unanimously. The meeting adjourned at 8:38 pm.

The next Board of Governors meeting is scheduled for the Beckley Campus of New River Community and Technical College on Thursday, June 7, 2007, 6:45 p.m.

Mr. Farley asked that the college mission statement be added to the Board agenda. He stated everyone should know the mission statement. Mr. Hough moved to add the college mission statement to the Board agendas. Ms. Nutter seconded the motion. There was no further discussion and the motion carried unanimously.

Respectfully submitted,

Lori Midkiff