



Board of Governors

Minutes, Regular Board Meeting

Location: Beckley Campus		Date/Time: May 15, 2008; 5:30 p.m.	
Members Present	Capacity	Guest/Presenters	Affiliation
1. Robert Farley 2. Leslie Baker 3. Kay Carpenter 4. Jeremy Ball 5. David Nalker 6. William Sherwood 7. Marilyn Leftwich 8. Edward Knight 9. Gerald Hough 10. Christopher Mendoza	Chair Vice Chair Secretary Member-Staff Member Member Member Member Member-Faculty Member-Student	Ted Spring Lori Midkiff William Loope Michael Palm Carolyn Sizemore Harry Faulk Shelia Johnson Greg Shrewsberry Mike Williams Elizabeth Belcher John Mullens Renae McGinnis Christopher Pennington David Ayersman Bob Chapman	President, New River New River New River New River New River New River New River/BSC New River New River New River New River New River New River Student New River New River
Members Absent			
Vickie Nutter	Member		

The meeting was called to order at 5:38 p.m. by Mr. Robert Farley, Chairman.

Dean Michael Palm introduced Chris Pennington, Student Government Representative, Mr. Chris Pennington. Mr. Pennington will assume his responsibilities on July 1, 2008.

Approval of the Minutes: Chairman Farley called for approval of the April 3, 2008 minutes. Mr. Jeremy Ball made a motion to approve the minutes as presented. Mr. Gerry Hough seconded the motion. There was no further discussion and the motion carried.

Chairman's Report: No report.

Board of Governors Committee Reports: No report.

Executive Session: Mr. Farley asked for a motion to enter into Executive Session. Ms. Leslie Baker made the motion and Mr. Ball seconded the motion. There was no further discussion and the motion carried. The Executive Session began at 5:41 p.m.

Mr. David Nalker made a motion to return to the Board meeting agenda. Mr. Christopher Mendoza seconded the motion. There was no further discussion and the motion carried. The regular meeting reconvened at 6:22 p.m.

Financial Report: Ms. Johnson reviewed the financial statements ending March 2008.

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Mr. Hough made the motion to approve the financial report for March 2008 as presented. Ms. Kay Carpenter seconded the motion. There was no further discussion and the motion carried.

Proposed Salary Increases for Faculty, Non-classified and Classified Staff: Ms. Johnson reviewed the proposed salary increases. Dr. Spring recommended a 3.5 percent increase to each step of the Mercer Salary Schedule for classified staff and allowed for those with 15 plus years of service to receive a 3.5 percent increase. The increase for faculty would be 3.5 percent with some equity adjustments in salary for Associate Professors. The beginning salary for faculty was proposed to increase to \$35,000. Non-classified staff would receive a minimum of a 3.5 percent increase and some would receive adjustments to provide for equity and competitiveness. Dr. Spring mentioned that two other positions were under review for equity and competitiveness. Ms. Kay Carpenter proposed the deans' salary increase to at least \$75,000 per year. Dr. Spring said that salaries had been reviewed with comparable positions from other community colleges to determine appropriate salaries. Mr. Hough proposed increasing the deans' salaries by \$2,500 over the next two years. Ms. Johnson stated additional recommendations could not be brought forth for this budget year for classified and non-classified staff. These recommendations need to be considered for the next budget year.

Resolution for Proposed Salary Increases FY09: Ms. Johnson reviewed the proposed Resolution for salary increases for fiscal year 2009.

Mr. Hough made the motion to approve the Resolution as presented and asked that the President review again the proposed salaries for several positions including the deans and the Chief Information Officer. Mr. Mendoza seconded the motion. There was no further discussion and the motion carried.

Memorandums of Agreement Approval: Ms. Johnson reviewed the Memorandum of Agreement between New River Community and Technical College and Bluefield State College with the Board members.

Mr. Nalker made the motion to approve the Memorandum of Agreement for FY 2009 as presented. Mr. Hough seconded the motion. There was no further discussion and the motion carried unanimously. It was explained that officials of both colleges will continue to review the budget to reduce costs for the upcoming year.

Budget Approval: Ms. Johnson reviewed the Budget and Expenditure Schedule for FY 2009. She explained there are several unknowns as the college has not received confirmation on several awards from the State.

Mr. Edward Knight made the motion to approve the budget for FY 2009 as presented. Ms. Marilyn Leftwich seconded the motion. There was no further discussion and the motion carried.

Unfinished Business:

Mrs. Kay Carpenter requested it be recorded that she objected to not being included in the evaluation meeting of the President that took place prior to the meeting. Chairman Farley said that the process is ongoing and not closed and indicated that there would be other times when input would be sought. Mr. Farley asked Ms. Carpenter to email him when she would be available to meet.

New Business:

Approval of Resolution No. 11: Designation of Campus Locations. Dr. Spring reviewed the language in the Resolution for the designation of campus locations.

Mr. Hough made the motion to approve Resolution No. 11: Designation of Campus Locations as presented. Ms. Leftwich seconded the motion. There was no further discussion and the motion carried.

Proposed Board Meeting Schedule: Dr. Spring reviewed the proposed Board meeting schedule for 2008-2009 with several adjustments being made from the original document.

Mr. Hough made the motion to approve the proposed Board meeting schedule for 2008-2009. Mr. Ball seconded the motion. There was no further discussion and the motion carried.

Policy for 30-Day Comment:

Policy No. OR-6, College Salary Policy: Ms. Elizabeth Belcher reviewed the proposed Policy.

Mr. Hough made the motion to approve Policy No. OR-6, College Salary Policy, to be sent out for 30-day comment period. Mr. Ball seconded the motion. There was no further discussion and the motion carried.

President's Report: Dr. Spring reviewed a few items in his report.

Dr. Spring reported that the College is working with Mr. Knight to provide another location nearer the College to be used for welding courses. Mr. Knight had requested that a careful review of this matter be made in light of his membership on the Board and a potential conflict of interest. Mr. Hough asked that we submit this proposal to the State ethics committee for a review and written statement to ensure procedures are followed properly.

Ms. Carpenter requested that each Board member be given a copy of their duties and responsibilities. Dr. Spring reminded the members that that information had been provided to them at a retreat. Dr. Spring stated, however, that this would be a good time to provide this information again because of the changing legislation. A Board training session will take place at the State level this summer.

Foundation Report: Mr. Loope reviewed his monthly report.

Dr. Kyle and Anne Fort will be recognized as the Council on Resource Development Benefactor of the Year for the region at a reception to be held on Tuesday, May 20, to be held at the home of Mary and Paul Lindquist in Lewisburg. Following the reception, there will be a Foundation meeting.

In addition there will be a press conference announcing renovations to the Student Activities Building at the Greenbrier Valley Campus and the approval of the Associate in Fine Arts program.

Mr. Loope reported that the Nicholas County Campus faculty office building is moving forward and everyone should be moved in by mid-summer.

Mr. Loope updated the Board on the Raleigh County Campus property project. At this time, we are proposing that the new building be located adjacent to the current building and that a road be developed around the perimeter of the property. The property is not an ideal building site because of underground mining. Only 16 of the remaining acres are buildable. We continue conversations with Father Acker on the ownership of the property.

College-wide Reports

Vice President and Chief Academic Officer: Dr. Harry Faulk gave an enrollment update. The unofficial final headcount for the spring semester is 2,039. Last year at this time, we had 1,723, an 18.3 percent increase over last spring. The unofficial FTE for this spring is 1,424.4 as compared to last year's figure of 1,188.5 for a 19.8% increase.

Ms. Carpenter inquired about students who had not received final grades, a discussion originally taking place in the fall semester. Dr. Faulk stated the Deans worked to resolve the problem and had good success. Grades for our high school students are currently under review.

Dr. Faulk reviewed a letter from the Higher Learning Commission stating our official re-accreditation for seven years.

Dr. Faulk thanked everyone who worked diligently on commencement. Ms. Kay Goodwin was a wonderful guest speaker. The college had 240 graduates apply for graduation; 80 plus attended the ceremony. We estimate 800 to 900 people were in attendance.

Dr. Faulk reported the College's new website went online today.

Dr. Faulk announced the Associates of Fine Arts degree was approved by the Council for Community and Technical College Education and will be implemented beginning Fall 2008.

Mr. Hough inquired as to when the faculty could expect a response from the letter concerning Music 101. Dr. Spring responded that Dr. Faulk had been out of town and that a response would be forthcoming.

Mr. Nalker stated that he was impressed with the speeches given by Mr. Farley and Mr. Mendoza at graduation. They did a wonderful job representing the Board.

Dr. Ayersman reported on the new College website and thanked everyone for their assistance.

Dr. Ayersman briefly reviewed a networking project that could be completed by the end of the August. He stated this project has to be completed before the IVN upgrade. The cost of the project could exceed \$700,000 over five years.

Dr. Ayersman reported the First Faculty Academy, hopefully will become an annual event, was hosted by the college and was a success. A copy of the program was distributed to the Board members. He thanked everyone who helped to make the academy run smoothly.

Deans/Directors:

Ms. Carolyn Sizemore submitted a written report.

Mr. Roger Griffith submitted a written report.

Dr. John Mullens updated the Board on the Nicholas County building project. He anticipates the completion date will be August 1.

Mr. Greg Shrewsbury is excited about the Mechatronics program to be offered in Princeton. Students are excited about the opportunities as well. Mr. Shrewsbury reported that the second cohort of students from the Princeton Rescue Squad will begin classes in August. The College has formed a similar partnership with the Bluefield Rescue Squad for an intermediate program following the same format.

Dean Michael Palm reported that dates have been set for summer Orientation: June 16-20, July 7-11.

Dean Palm announced that Donna Feijo has accepted a recruiter position at New River. Ms. Feijo will attend the next BOG meeting.

Next Board of Governors Meeting

The next Board of Governors meeting is scheduled on the Beckley Campus on Thursday, June 5, 2008, at 6:45 p.m. This will be the Annual meeting of the Board of Governors.

Mr. Hough made a motion to adjourn the meeting. Mr. Ball seconded the motion. There was no further discussion and the motion carried.

The meeting adjourned at 8:33 p.m.

Respectfully submitted,

Lori Midkiff