



**Board of Governors**

**Minutes, Regular Board Meeting**

<b>Location:</b> Beckley Campus		<b>Date/Time:</b> March 6, 2008; 6:45 p.m.	
<b>Members Present</b>	<b>Capacity</b>	<b>Guest/Presenters</b>	<b>Affiliation</b>
1. Robert Farley 2. Leslie Baker 3. Kay Carpenter (by phone) 4. Jeremy Ball 5. David Nalker 6. Vickie Nutter 7. William Sherwood 8. Marilyn Leftwich	Chair Vice Chair Secretary Member-Staff Member Member Member Member	Ted Spring Lori Midkiff William Loope Roger Griffith Michael Palm Carolyn Sizemore Harry Faulk Shelia Johnson Greg Shrewsberry Mike Williams Lucie Refsland Elizabeth Belcher John Mullens Judy Smith	President, New River New River New River New River New River New River New River New River/BSC New River New River New River New River The Clements Group
<b>Members Absent</b>			
Edward Knight Gerald Hough Christopher Mendoza	Member Member-Staff Member-Student		

The meeting was called to order at 6:44 p.m. by Mr. Robert Farley, Chairman.

Chairman Farley called for approval of the minutes for the February 8, 2008 meeting. Mr. Jeremy Ball made the motion to approve the minutes as presented. Ms. Marilyn Leftwich seconded the motion. There was no further discussion and the motion carried unanimously.

**Chairman's Report:** No report.

**Board of Governors Committee Reports:** No report.

**Executive Session:** None.

Mr. David Nalker made a motion to amend the agenda allowing Dr. Judy Smith, The Clements Group, to present the feasibility study. Ms. Leftwich seconded the motion. There was no further discussion and the motion carried unanimously.

**Clements Group Feasibility Study:** Mr. William Loope introduced Dr. Judy Smith. Ms. Smith provided the Board members with the history of The Clements Group. Dr. Smith then reviewed the results of the study conducted in January and entertained questions throughout the presentation. She presented the recommendations.

**Adoption of the Capital Campaign Resolution:** Mr. Loope asked the Board members to adopt a Resolution to support the proposed capital campaign.

Ms. Vickie Nutter made a motion to adopt the Capital Campaign Resolution. Mr. Ball seconded the motion. There was no further discussion and the motion carried unanimously.

[www.newriver.edu](http://www.newriver.edu)

**Central Administration**  
221 George Street, Suite 2  
Beckley, WV 25801  
304.929.5472  
304.929.5478 Fax

**Beckley Campus**  
167 Dye Drive  
Beckley, WV 25801  
304.255.5812  
304.255.5889 Fax

**Bluefield Campus**  
219 Rock Street  
Bluefield, WV 24701  
304.327.4071  
304.327.4072 Fax

**Greenbrier Valley Campus**  
101 Church Street  
Lewisburg, WV 24901  
304.647.6560  
304.647.6561 Fax

**Nicholas County Campus**  
6101 Webster Road  
Summersville, WV 26651  
304.872.1236  
304.872.3587 Fax

**Financial Report:** Ms. Johnson reviewed the financial statements for January 2008 and responded to questions.

Mr. Nalker made the motion to approve the financial reports for January 2008. Mr. Ball seconded the motion. There was no further discussion and the motion carried unanimously.

**Unfinished Business:** None

### **New Business**

**Organizational Adjustments:** Dr. Ted Spring and Mr. Loope reviewed a proposed organizational chart for the Director of Institutional Advancement and Workforce Development. Mr. Loope addressed questions from Board members. The adjustment will allow the college greater flexibility to provide workforce education and seek support from business and industry.

Mr. William Sherwood made a motion to approve the organizational adjustments for the Foundation and Workforce Development. Ms. Leftwich seconded the motion. There was no further discussion and the motion carried unanimously.

**President's Report:** Dr. Spring reviewed his report with the Board members.

**Transition Plan:** Dr. Spring updated the Board members on the proposed college transition plan and answered questions. He hopes to modify our current MOA agreement allowing New River to provide more direct services to our students.

**Foundation:** Mr. Loope stated his monthly report was included in the Board Packet.

Mr. Loope reported bids were received for the Nicholas County faculty office building. A company will be chosen soon. The college plans to lease space.

The lease for the Princeton property has been reviewed with the Chancellor. There is some consideration to lease additional space for developing new programs as well as relocating other programs to the space. Mr. Loope asked Chairman Farley to pole the Board for consensus allowing Dr. Spring to authorize the lease. Consensus was reached.

Mr. Loope stated the college is securing funds to undertake a student housing feasibility study in Greenbrier County. Should the college partner with a developer, funds received by the college from the developer could be used for payments on a new technology center at Greenbrier.

Mr. Loope reported that he raised enough funds to meet the requirements of an \$8,000 matching grant.

Mr. Loope stated scholarship applications were sent to schools and libraries. Thirty-seven scholarships are available reaching \$70,000 in value.

### **College-wide Reports**

**Vice President and Chief Academic Officer:** Dr. Harry Faulk reviewed the status of accreditation. The college chose to have a Reader's Panel review our materials. Dr. Faulk sent requested information to the Reader's Panel today.

Dr. Faulk updated the Board members on spring enrollment. The college saw an increase of 16% in headcount over last spring semester.

Dr. Faulk informed the Board members New River has adopted an early alert system. This system will send urgent messages to cell phones and email for each campus. Users register through a website. Mr. Sherwood asked if the college could set up a preventative alert system to point out potential dangers at the college. Dr. Faulk stated he would follow up on a prevention plan.

Dr. Faulk distributed a Grade Point Average survey taken by the college and asked Board members to review it.

**Deans/Directors:**

Ms. Carolyn Sizemore reported enrollment at the Beckley campus has increased.

Ms. Sizemore reported on the status of the Title III grant. She explained the college changed focus because our grade point averages and retention rates were high in comparison to those who qualify for the award. The revised focus concentrates on improving support services and distance learning.

Mr. Roger Griffith reported that the medical assisting students on his campus may take the National Health Care Association exam thanks to Ms. Anita Stapleton.

Dr. John Mullens reported his campus held their annual blood drive today. An estimated thirty people donated blood. His campus enrollment increased as well.

Mr. Greg Shrewsbury reported enrollment increased slightly on the Bluefield campus.

Dean Michael Palm reported attending two meetings in Charleston. Two issues discussed were returning veterans and electronic transcripts. The Student Affairs staff will be attending a retention conference in the coming weeks. Dean Palm stated this is an important time for recruiting. He reported that New River will be presenting at least one scholarship at every high school in our nine county service region.

Ms. Leslie Baker asked that Board members be notified when there are events at the college.

The next Board of Governors meeting is scheduled at the Beckley Campus on Thursday, April 3, 2008, 6:45 p.m.

Mr. Nalker made a motion to adjourn the meeting. Ms. Nutter seconded the motion. There was no further discussion and the motion carried unanimously.

The meeting adjourned at 9:08 p.m.

Respectfully submitted,

Lori Midkiff