

New River Community & Technical College
 Associate of Applied Science
Medical Assisting (AAS)
 2012-2013 Catalog

Student Name _____ Student ID # _____

First Semester				
Course	Title	Credits	Grade	Qual. Pts.
ENGL 101	Composition	3	_____	_____
PSYC 103	General Psychology	3	_____	_____
MAST 106	Fund. Of Medical Assisting	3	_____	_____
MAST 105	Medical Terminology	3	_____	_____
ADOF 111	Keyboarding/Doc Processing I	3	_____	_____
MATH102	Intermediate Algebra	3	_____	_____
Total Hours		18		

Second Semester				
ENGL 103	Technical Writing	3	_____	_____
BIOL 105	Intro to Anatomy & Physiology	3	_____	_____
BIOL 106L	Intro to Anatomy & Physiology Lab	1	_____	_____
MAST 107	Clinical Procedure for MAST	3	_____	_____
MAST 108L	Clinical Procedure for MAST lab	1	_____	_____
MAST 109	Pharmacology for MAST	3	_____	_____
BUSN 245	Microsoft Excel	3	_____	_____
Total Hours		17		

Third Semester				
BUSN 232	Business/Electronic Commun	3	_____	_____
MAST 207	Diseases of the Human Body	2	_____	_____
MAST 208L	Diseases of the Human Body Lab	1	_____	_____
ADOF 251	Office Practice and Adminastration	3	_____	_____
BICO 101	Medical Coding ICD-9-CM	3	_____	_____
BICO 103	Medical Coding CPT and HCPCS	3	_____	_____
Total Hours		15		

Fourth Semester				
SPCH 208	Fundamentals of Speech	3	_____	_____
BICO 102	Medical Insurance Billing	3	_____	_____
MAST 220	Externship	4	_____	_____
MAST 209	Medical Assisting Seminar	2	_____	_____
ADOF 201	Office Accounting	3	_____	_____
Total Hours		15		

Total Program Hours 65

Advisor Signature _____ Date _____