

New River Community & Technical College
 Associate of Applied Science
Legal Assisting (AAS)
 2017-2018 Catalog

Student Name _____ Student ID # _____

First Semester

Course	Title	Credits	Grade	Qual. Pts.
ENGL 101	Composition	3	_____	_____
LAST 101	Legal Assisting	3	_____	_____
MATH 101	General Mathematics (or higher)	3	_____	_____
COSC 101	or Microsoft Office Applications	3	_____	_____
BUSN 130	Microsoft Word and PowerPoint			
LAST 105	Legal Terminology	3	_____	_____
Total Hours		15		

Second Semester

ADOF 243	Text Editing & Transcription *	3	_____	_____
ADOF 251	Office Administration and Practice	3	_____	_____
CRMJ 163	Criminal Law	3	_____	_____
LAST 205	Civil Litigation	3	_____	_____
ENGL 102	Research	3	_____	_____
Total Hours		15		

Third Semester

BUSN 210	Business Law & the Legal Envr	3	_____	_____
LAST 104	Administrative Agency Advocacy	3	_____	_____
LAST 106	or Law of Domestic Relations	3	_____	_____
LAST 208	Real Estate Law I**			
COMM 208, COMM 212	or BUSN 232	3	_____	_____
Social Science Elective		3	_____	_____
Total Hours		15		

Fourth Semester

LAST 210	Business Organizations Governmental	3	_____	_____
CRMJ 212	Legal Research	3	_____	_____
LAST 203	Estate Planning and Probate Admin	3	_____	_____
LAST 106	or Law of Domestic Relations	3	_____	_____
LAST 208	or Real Estate Law I			
LAST 209	Real Estate Law II			
Social Science Elective		3	_____	_____
Total Hours		15		

Program Total Hours 60

 Advisor Signature

 Date