Learn to Use Microsoft Publisher

New River Community and Technical College in cooperation with the Region 1 Small Business Development Center will offer a Course in Microsoft Publisher.

- Keeping in touch and communicating with customers is essential for any business. Learn to use Publisher for a complete business publishing and marketing materials solution.

- Publisher is also a great instrument for civic organizations, clubs, and churches to create professional and quality materials for distribution. This is also a great tool for those holiday cards and newsletters.

- This workshop will focus on how to format flyers, menus, programs, or brochures for your business, community organization or personal interests. Lessons taught in this course will include: formatting, layers, inserting graphics and digital photography, using word art, backgrounds and color schemes.

This course will be offered at the Beckley Campus of New River Community and Technical College. The workshop will meet for two evenings to cover all the material, Monday April 20 and again on Thursday April 23 from 6:00 to 8:00 p.m. This is a hands on course so participants should have basic computer knowledge in advance of attending the class. Class size is limited and pre-registration is required.

Call for more information
(304) 872-4520