



New River invites applications for the following position:

## **Director, Developmental Education**

### **Summary of Responsibilities:**

- Assist in the appointment of a cadre of qualified developmental faculty
- Supervise and evaluate the developmental faculty
- Lead in the establishment of a developmental curriculum that represents “best practices”
- Coordinate scheduling of developmental courses
- Incorporate the latest instructional technologies and student engagement techniques
- Advise students in the developmental studies program
- Establish an assessment program based on empirical data
- Research, design and implement a plan to improve student retention and success
- Seek grants and other funding resources to help support the program
- Participate in college committees and other college activities

### **Education:**

Master's degree in Developmental Studies or related area of study, such as English, mathematics, or reading, and/or equivalent combination of education and experience necessary to perform the job.

### **Experience:**

Three years of experience teaching developmental courses. Preference may be given to applicants who have experience in a successful developmental program and who are knowledgeable with on-line instruction.

### **Skills, Knowledge, and Abilities:**

Excellent oral, written communication skills, and computer skills are essential.

### **Compensation:**

This is a non-classified, exempt position. Minimum salary is \$50,000; salary will be commensurate with education and experience.

The Director reports to the Executive Vice President/Chief Academic Officer. The position will require travel between campuses.

**Applications:**

Applicants must submit a cover letter that includes position of interest, resume, copy of college transcript(s), and contact information for three references to the address/email below. Candidates who do not provide all the requested materials will not be given full consideration. Review of applications will begin on February 26, 2010. The position will remain open until filled.

Human Resources  
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