THREE NAMED TO ADMINISTRATIVE POSTS AT NEW RIVER CTC

[BECKLEY, WV] New River Community and Technical College has recently filled three key administrative posts. Tracy Evans has been named director of enrollment services; Donna Lewis, registrar; and Patricia Harmon, director of financial aid. The appointments were announced by Dr. Harry Faulk, executive vice president and chief academic officer.

Tracy Evans joined New River as director of high school relations in 2006. She was named interim director of enrollment services in January of 2008. The Office of Enrollment Services oversees the admissions and student recruitment functions of the college on all campuses, including orientation and visitation programs for new and prospective students. The office is located in the administrative headquarters in Beckley.
Before joining New River, Evans was a career coach at Southwest Virginia Community College in Richlands, VA. A resident of Shady Spring, Evans attended Southwest Virginia CC and received a bachelor’s degree in Psychology from Radford University. She earned a master’s in Business Administration from Webster University.

Donna Lewis began working as an administrative secretary on the Greenbrier Valley Campus of New River (then part of Bluefield State College) in 1994. She became a records officer in 2001 and served as a program coordinator from 2004 until 2007, when she was named coordinator of student services. She has served as interim registrar since February of last year.

A resident of White Sulphur Springs, Lewis received an associate’s degree in Business from Bluefield State College in 1994 and a regents bachelor of arts with an emphasis in Business from Bluefield State in 2003.

As interim registrar, Lewis was responsible for developing and organizing a registrar’s office for New River as part of the transition from Bluefield State College. The registrar is responsible for maintaining paper and electronic records and processing student records, grades, transcripts and graduation requirements. The registrar’s office, which serves students on all of New River’s campuses, is located on the Greenbrier Valley Campus in Lewisburg, WV.

Harmon comes to New River from Concord University, where she has been director of financial aid since 1988. She had previously been director of financial aid at Bluefield State College. She began her career in financial aid as Financial Aid Department secretary at Concord. She became Concord’s assistant director of financial aid in 1984, remaining in that position until she became director at Bluefield State. A resident of Princeton, Harmon received a regents bachelor’s of arts degree from Concord in 1984.

Harmon will serve as chief administrator of all of New River’s financial aid programs and will supervise the financial aid staff on all New River Campuses. She is based at the administrative headquarters in Beckley.