GVC Library
Circulation Policy

Circulation Policies

Greenbrier Valley Campus Library is a part of New River Community and Technical College, and therefore is a state institution with its collections and services open to all residents of the state. Students, faculty, and staff will have six-week due-dates. Community users of the library will get three weeks and have a three-book check-out limit. Books checked out from GVC Library can be renewed more than once, unless a reserve has been placed on it. Renewals of GVC Library items can be done in person or on the telephone. All patrons may check out dvds, videos, cds, and specific items from the Business Special Collection for a period of one week. Non-book items have limited renewal options. All check-outs require a MLN library card. Students in good standing have no (reasonable) limit in the number of books that may be checked out, but dvds, videos, and cds are limited. Library users who lose the "good standing" status, may be restricted at the discretion of the Librarian.

Overdue and Lost Items

Student overdue items carry a fine of $.10/day, and community users' overdue items carry a fine of $.15/day. A two-day grace period applies to all users, with the fine beginning on the third day and including the two grace days. Both students and community users have a maximum fine of $5.00/item.

There are three options for lost items. First, we encourage the library user to find the item and return it. Second, the lost item is declared lost, and the user replaces the item or replaces the item with an agreed substitute. Or third the library user pays the replacement cost plus a $50.00 processing fee.

Intra-Library Service

GVC Library is a part of the Mountain Library Network and all citizens with an MLN card have full access to Library services (check-out privileges, interlibrary loan, database access). Also, MLN items checked-out from any MLN Library can be returned at GVC Library and we will return it to the owning Library. MLN card application forms are available at all MLN libraries. Photocopies and fiche copies are $.10 per page. While at present there is no charge for printing off the computer, the Librarian reserves the right to require the user to bring in a ream of paper when large amounts of copying is done.

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