JOB POSTING

Adjunct Instructors: Business, Hospitality, Health Insurance Billing and Coding, Humanities, Marketing, and Mathematics
(Beaver, WV and/or Alderson WV)

Summary of Responsibilities:
Adjunct Instructor opportunities are available for Business and Humanities courses. The class offerings will be taught at night at the medium security Federal Correctional Institution in Beaver, WV. Adjunct Instructor opportunities are also available for Business, Marketing, Hospitality, Health Insurance Billing and Coding, Math and English courses offerings at the female minimum security Federal Prison Camp, located in Alderson, WV. These are part-time, temporary, non-benefits eligible positions.

Requirements:
Applicants must be available to teach during all three semesters: spring, summer, and fall. Applicants must be able to be at FCI or FPCA by 5:00pm on assigned class nights. Applicants must pass a federal background check and drug screening.

Education/Licensure:

**For Business and Marketing Instructors:**
- MBA or Master’s degree in a related Business field is required.

**For Humanities Instructors:**
- Master’s degree in English or related field is required.

**For Health Insurance Billing and Coding**
- Associate’s Degree and/or a combination of Certified Coder and Experience

**For Mathematics**
- Master’s in Mathematics or Math Education or Master’s degree with 18 hours of graduate level math courses.

Applications:
Only candidates meeting the minimum qualifications will be considered. Candidates must submit a cover letter specifying position of interest, Employment Application, and copies of college transcripts to the address below. Employment Application is available at www.newriver.edu. Review of applications will begin immediately. Positions are open until filled. All positions are subject to funding availability. AA/EOE/ADA

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