JOB POSTING

Adjunct Instructor of Manufacturing and Industrial Systems
Advanced Technology Center
(part-time, not benefits eligible)

Duties and Responsibilities
Deliver training programs in manufacturing technologies, teaching and assisting other instructors in the classroom and laboratory setting.

- Keeps training programs current with industry needs;
- Assists other program instructors with teaching preparations, such as program content, lesson plans, syllabus and audio visual materials;
- Consults with employers and program instructors to analyze and determine appropriate training resources;
- Demonstrates continuous effort to improve operations, decrease turnaround times, streamline work processes, and work cooperatively and jointly to provide quality seamless customer service.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:
- Training methods and techniques used in current manufacturing;
- Training program development, management and evaluation;
- Principles and in adult education;
- Technical expertise (minimum of two areas) in electronics, electricity, hydraulics, mechanical engineering, machining, computer numerical control;
- Excellent written and oral communication skills

EDUCATION:
- Bachelor’s degree in Manufacturing Technology or related field is required.

REQUIRED EXPERIENCE:
- Minimum of five (5) years of full-time work in the manufacturing field
- Minimum of one (1) year of experience in the following areas:
  - Developing and implementing training programs.
  - Instructing others in a classroom/laboratory setting.
  - Preparation of clear and accurate written documents and reports.
  - Sales and/or marketing of technical programs or products/services

An equivalent combination of education and recent, relevant experience may be acceptable.

CLASSIFICATION/COMPENSATION:
This is a part-time, temporary adjunct faculty position. This position is not benefits eligible.

APPLICATIONS:
Only applicants meeting minimum qualifications will be considered. Position is open until filled. All positions are subject to funding availability. AA/EOE/ADA.
Submit an Employment Application and a copy of college transcripts/licenses/certifications to:

PREFERRED METHOD: Email: hr@newriver.edu
OR
New River Community and Technical College
Office of Human Resources
167 Dye Drive
Beckley, WV 25801